

Jahangirnagar University Act, 1973 & Statutes
(As amended upto June, 2007)



JAHANGIRNAGAR UNIVERSITY
SAVAR, DHAKA

Jahangirnagar University Act, 1973 & Statutes
(As amended up to June, 2007)

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(As amended up to June, 2007)

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PART III - Act of the Bangladesh Parliament
BANGLADESH PARLIAMENT
Dhaka, the 8th October, 1973

The following Act of Parliament received the assent of the President on the 8th October, 1973 and is hereby published for general information : -

ACT No. XXXIV OF 1973

An Act to repeal the Jahangirnagar Muslim University Ordinance, 1970 and to provide for reconstitution and reorganisation of the Jahangirnagar Muslim University

WHEREAS it is expedient to reconstitute and reorganise the Jahangirnagar Muslim University for the purpose of improving the teaching and research provided thereby and the administration thereof ;

It is hereby enacted as follows : -

1. Short title and commencement : (1) This Act may be called the Jahangirnagar University Act, 1973.

(2) It shall come into force at once and shall be deemed to have taken effect on the 16th day of December, 1972.

2. Definitions : In this Act, and in all Statutes made hereunder, unless there is anything repugnant in the subject or context,-

- (a) "Academic Council" means the Academic Council of the University constituted under this Act;
- (b) "Authority" means any of the Authorities of the University hereinafter specified in this Act or the Statutes;
- (c) "Commission" means the University Grants Commission of Bangladesh constituted under the University Grants Commission of Bangladesh Order, 1973 (P.O. No. 10 of 1973);
- (d) "Hall" means a unit of residence for students of the University provided or maintained by the University for the corporate life and extra-curricular instructions of its students;

- (e) "Provost" means the head of a Hall;
- (f) "Registered Graduate" means a graduate registered under the provisions of this Act;
- (g) "Senate" means the Senate of the University constituted under this Act;
- (h) "Statutes", "University Ordinances" and "Regulations" mean respectively the Statutes, Ordinances and Regulations of the University for the time being in force;
- (i) "Syndicate" means the Syndicate of the University constituted under this Act;
- (j) "Teachers" include Professors, Associate Professors, Assistant Professors and Lecturers of the University and any other person declared to be teacher by the University;
- (k) "University" means the Jahangirnagar University;
- (l) "Warden" means an officer so designated and appointed by the University for management and administration of the affairs of a house of a Hall under the guidance and control of the Provost; and
- (m) "Year" means academic year beginning on the 1st day of July.

3. The University : (1) The Jahangirnagar Muslim University shall be reconstituted at Savar in the district of Dhaka in accordance with the provisions of this Act and the Campus of the University shall comprise its present site and such other areas as the Government may, by notification in the official Gazette, declare.

(2) The Chancellor and the Vice-Chancellor of the University and the members of the Senate, the Syndicate and the Academic Council and all persons who may hereafter become such officers or members, so long as they continue to hold such office, or membership, shall constitute a body corporate by the name of the Jahangirnagar University.

(3) The University shall have perpetual succession and common seal and shall sue and be sued by the said name.

4. Jurisdiction : The University shall be a residential one and shall exercise the powers conferred on it by or under this Act within the territorial limits of the University Campus.

5. Powers of the University : Subject to such conditions as may be prescribed by or under the provisions of this Act, the University shall have the following powers :-

- (a) to provide for instruction in such, branches of learning at Honours degree and post-Honours degree level, as the University may think fit, and to make provision for research and for the advancement and dissemination of knowledge;
- (b) to prescribe courses of studies to be taught by the University;

- (c) to hold examinations and grant and confer certificates, diplomas, degrees and other academic distinctions on persons who, ---
 - (i) have pursued a course of study provided for or prescribed by the University, or
 - (ii) have carried on research under conditions laid down in the Statutes, or
 - (iii) have carried on private study under conditions laid down in the Statutes;
- (d) to grant such diplomas to, and to provide such lectures and instructions for, persons not being students of the University as the University may determine;
- (e) to confer honorary degrees or other distinctions on approved persons in the manner as laid down in the Statutes;
- (f) to provide such lectures and instructions for, and to grant, under conditions laid down in the Statutes, such diplomas or certificates to, persons as the University may determine;
- (g) to co-operate with other Universities and authorities in such manner and for such purposes as the University may determine;
- (h) to institute Professorships, Associate Professorships, Assistant Professorships, Lectureships and any other teaching posts required by the University, and to appoint persons to such posts and such other teaching posts;
 - (i) to institute and award Fellowships, Scholarships, Prizes, and Medals in accordance with the Statutes, University Ordinances and Regulations;
 - (j) to demand and receive such fees as may be prescribed by the University Ordinances;
 - (k) to set up and maintain academic museums, laboratories, schools and institutes for the development of teaching and research and to hold exhibitions;
 - (l) to institute and maintain Halls for the residence of the students of the University;
 - (m) to supervise and control the residence and discipline of the students of the University, to promote their extra-curricular activities and to make arrangements for promoting their health; and
 - (n) to do all such other acts and things, whether incidental to the powers aforesaid or not, as may be required in order to further the objects of the University as teaching and examining body and to cultivate and promote arts, science and other branches of learning.

6. University open to all classes and creeds : The University shall be open to all persons of either sex and of whatever religion, race, creed, or class.

7. Teaching of the University : (1) All recognised teaching in connection with the University courses shall be conducted by the University and shall include lectures and work in the laboratories or workshops and other teaching conducted by the teachers thereof in such manner as may be prescribed by the University Ordinances.

(2) The Authorities responsible for organising such teaching shall be prescribed by the Statutes.

(3) The courses and curricula shall be prescribed by the University Ordinances and the Regulations.

(4) Recognised teaching shall be supplemented by tutorial instructions to be given in accordance with conditions as may be provided by the University Ordinances and Regulations.

8. Visitation : (1) The Commission shall have the right to cause an inspection to be made by such person or persons, as it may direct, of the University, its buildings, laboratories and equipment, and of any institutions associated with the University, and also of the examinations, teaching and other work conducted or done by the University and to cause an inquiry to be made in like manner in respect of any matter connected with the University.

(2) The Commission shall in every case give notice to the University of its intention to cause an inspection or inquiry to be made and the University shall be entitled to be represented thereat.

(3) The Commission shall communicate to the Syndicate its views with reference to the results of any such inspection or inquiry, and shall, after ascertaining the opinion of the Syndicate thereon, advise the University upon the action to be taken in that behalf.

(4) The Syndicate shall report to the Commission the action, if any, which is proposed to be taken or has been taken upon the results of its inspection or inquiry.

9. Officers of the University : The following shall be the officers of the University :---

- (a) the Chancellor;
- (b) the Vice-Chancellor;
- (c) the Pro-Vice-Chancellor;
- (d) the Treasurer;
- (e) the Deans;
- (f) the Registrar;
- (g) the Director of students Counselling and Guidance;
- (h) the Provosts;
- (i) the Proctor;
- (j) the Deputy Registrar (Academic);

- (k) the Deputy Registrar (Administration);
- (l) the University Engineer;
- (m)¹ the Director (Planning and Development);
- (n) the Comptroller;
- (o) the Librarian; and
- (p) such other officers as may be declared by the Statutes to be officers of the University.

10. The Chancellor : (1) The President of the People's Republic of Bangladesh shall be the Chancellor of the University and shall preside at the convocation of the University for award of academic and honorary degrees, and in his absence the Vice-Chancellor shall preside at such convocations.

(2) The Chancellor shall have such powers as may be conferred on him by this Act or the Statutes.

(3) Every proposal for the conferment of an honorary degree shall be subject to the confirmation of the Chancellor.

(4)² The President may, if he thinks fit, direct that the powers of the Chancellor under this Act shall be exercised by such person as he may authorise in his behalf; and the powers exercised by the person so authorised shall be expressed to have been exercise in the name of the Chancellor.

11. The Vice-Chancellor : (1) The Vice-Chancellor shall be appointed by the Chancellor for a period of four years from a panel of three persons to be nominated by the Senate on such terms and conditions as may be determined by the Chancellor and shall be eligible for re-appointment for a further period of four years.

(2)³ Where any temporary vacancy in the office of the Vice-Chancellor occurs by reason of leave, illness, resignation or any other cause, the Chancellor shall make such arrangement for carrying on duties of the office of the Vice-Chancellor as he may think fit.

12. Powers and duties of the Vice-Chancellor : (1) The Vice-Chancellor shall be a whole time principal executive and academic officer of the University and shall be Chairman of the Senate, the Syndicate and the Academic Council. He shall be entitled to be present and to speak at any meeting of any Authority but, shall not be entitled to vote thereat unless he is a member of the Authority concerned.

1 : As substituted vide Ordinance No. XXXVI, 1987. (Before substitution sec 9(m) : the Planning and Development officer).

2 : As added vide Ordinance NO.XXIX, 1979.

3 : As substituted vide Ordinance No. LXII, 1975. (Before substitution sec. 11(2): Where any temporary vacancy in the office of the Vice-Chancellor occurs by reason of leave, illness or other cause, the Syndicate shall forthwith report the same to the Chancellor who shall make such arrangement for carrying on duties of the office of the Vice-Chancellor as he may think fit.)

(2) The Vice-Chancellor shall convene meetings of the Senate, the Syndicate and the Academic Council and shall preside over them.

(3) Notwithstanding any provision contained in this Act or in any law for the time being in force, the Vice-Chancellor may, in any emergency which, in his opinion requires, immediate action, take such action as he deems necessary, and shall within seven days thereafter report his action to the officer or Authority who or which, in the ordinary course, would have dealt with the matter.

(4) The Vice-Chancellor shall, if he does not agree with the resolution of any Authority of the University, have the power to withhold implementation of the resolution and refer it back to the Authority concerned, with his opinion thereon, for reconsideration in its next regular meeting. If, in the process of reconsideration, the Authority concerned does not agree with the Vice-Chancellor, the decision of the Syndicate shall be final.

(5) The Vice-Chancellor shall give effect to the orders of the Syndicate regarding the appointment, dismissal and suspension of the officers and teachers of the University, and shall exercise general control over the members of the University, and shall be responsible for the discipline of the University in accordance with this Act, the Statutes and University Ordinances.

(6) The Vice-Chancellor shall have the power to appoint, on a purely temporary basis, ordinarily for a period of not more than six months, officers (excepting the Pro-Vice-Chancellor and the Treasurer), teachers and administrative and subordinate staff and report such action to the Syndicate.

(7) The Vice-Chancellor may, with the approval of the Syndicate, delegate such of his powers and functions as he may consider necessary to such officer of the University as he may deem fit.

(8) The Vice-Chancellor shall exercise such other powers as may be prescribed by the Statutes, University Ordinances and Regulations.

13.¹ Pro-Vice-Chancellor: (1) The Chancellor may, if he deems fit so to do, appoint one or more Pro-Vice-Chancellors on such terms and conditions and for such period as he may determine.

(2) The Pro-Vice-Chancellor shall perform such duties as may be prescribed by the Statutes and University Ordinances.

14. The Treasurer : (1) The Treasurer shall be appointed by the Chancellor upon such conditions and for such period, and shall receive such remuneration from the funds of the University, as the Chancellor may determine.

(2) Where any temporary vacancy in the office of the Treasurer occurs by reason of leave, illness or other cause, the Syndicate shall forthwith report the

1 : As substituted vide the The Jahangirnagar University (Amendment) Act, 1999, (Before substitution sec. 13 : Pro-Vice-Chancellor : (1) The Chancellor may, if he deems fit so to do, appoint a Pro-Vice-Chancellor on such terms and conditions and for such period as he may determine.)

same to the Chancellor who shall make such arrangements for carrying on the office of the Treasurer as he may think fit.

(3) The Treasurer shall exercise general supervision over the funds of the University, and shall advise in regard to its financial policy.

(4) The Treasurer shall, subject to the control of the Syndicate, manage the property and investments of the University; and shall be responsible for the presentation of the annual budget estimates and statement of accounts.

(5) Subject to the powers of the Syndicate, it shall be responsibility of the Treasurer to see that all monies are expended on the purpose for which they are granted or allotted.

(6) All contracts shall be signed by the Treasurer on behalf of the University.

(7) The Treasurer shall exercise such other powers as may be prescribed by the Statutes and the University Ordinances.

15. Appointment of other officers: Officers of the University, the manner of whose appointment has not been provided elsewhere in this Act, shall be appointed by the Syndicate in such manner as may be prescribed by the Statutes.

16. The Registrar: The Registrar shall act as Secretary of the Senate, the Syndicate and the Academic Council. He shall maintain a register of Registered Graduates in accordance with the Statutes and shall exercise such other powers as may be prescribed by the Statutes and the University Ordinances.

17. The duties and powers of other officers : The duties and powers of the other officers of the University shall be prescribed by the Statutes, the University Ordinances and Regulations.

18. Authorities of the University : The following shall be the Authorities of the University:-

- (a) the Senate;
- (b) the Syndicate;
- (c) the Academic Council;
- (d) the Faculties;
- (e) the Committees of Courses;
- (f) the Boards of Advanced Studies;
- (g) the Finance Committee;
- (h) the Planning and Development Committee;
- (i) the Selection Boards; and
- (j) such other Authorities as may be declared by the Statutes to be Authorities of the University.

19. The Senate : (1) The Senate shall consist of the following persons :

- (a) the Vice-Chancellor;

- (b)¹ the Pro-Vice-Chancellor or, if there is more than one, all the Pro-Vice-Chancellors;
- (bb)² the Treasurer;
- (c) five Government officials to be nominated by the Government;
- (d) five members of Parliament to be nominated by the Speaker;
- (e) five distinguished educationists to be nominated by the Chancellor;
- (f) five representatives of research bodies to be nominated by the Syndicate;
- (g) five principals of colleges to be nominated by the Academic Council;
- (h) the Chairman of the Board of Intermediate and Secondary Education, Dhaka;
- (i) twenty-five representatives of Registered Graduates to be elected by such graduates from among themselves;
- (j) thirty-three representatives of teachers of the University other than Deans to be elected in a special meeting of the teachers of the University; and
- (k) five representatives of the students to be nominated by the University Central Students Union.

(2) The members of the Senate, other than the student members, shall hold office for a period of three years and the student members shall hold office for a period of one year. The member shall continue in office till their successors having been elected, nominated or appointed, enter upon the office :

Provided that the Members of Parliament, the Government officials, the Principals of the college, Registered Graduates, teachers of the University and representatives of research bodies shall hold office so long as they continue to be a member of Parliament, Government official, Principal of a College, Registered Graduate, teacher of the University or associated with any research body :

Provided further that the student members shall lose membership if they cease to be students of the University.

(3) The election of members of the Senate shall be held in such manner as may be prescribed by the Statutes.

20. Meeting : (1) The Senate shall, on a date to be fixed by the Vice-Chancellor, meet at least once in a year at a meeting to be called the annual meeting of the Senate.

(2) The Vice-Chancellor may, whenever he thinks fit, and shall, upon a requisition in writing signed by not less than thirty members of the Senate, convene a special meeting of the Senate.

1: As substituted vide The Jahangirnagar University (Amendment) Act, 1999 (Before substitution sec 19 (b)¹ : the Pro-Vice-Chancellor, if any, appointed under section 13:)

2: As added Vide Ordinance No. LXII, 1975.

21. Powers and duties of the Senate : Subject to the Provisions of this Act, the Senate shall:-

- (a) amend and ratify the Statutes on the proposals of the Syndicate;
- (b) consider and pass resolutions on the annual report, the annual accounts and the financial estimates presented by the Syndicate; and
- (c) exercise such other powers and perform such other duties as may be conferred or imposed upon it by this Act or the Statutes.

22. The Syndicate : (1) The Syndicate shall consist of the following persons, namely:-

- (a) the Vice-Chancellor;
- (b)¹ the Pro-Vice-Chancellor or, if there is more than one, all the Pro-Vice-Chancellors;
- (c) the Treasurer;
- (d) two Principals of Colleges to be nominated by the Academic Council;
- (e) six teachers of the University to be elected by such teachers from among themselves;
- (f) two representatives of the Senate to be nominated by the Senate;
- (g) two persons to be nominated by the Chancellor;
- (h) two Government officials, not below the rank of secretary, to be nominated by the Ministry of Education, Cultural Affairs and Sports; and
- (i) one distinguished citizen to be nominated by the Senate from outside its membership.

(2) The elections of members of the Syndicate shall be held in such manner as may be prescribed by the Statutes:

Provided that the teachers of the University to be elected under clause (e) of sub-section (1), one shall be elected from each of the following categories, namely :-

- (i) Deans;
- (ii) Provosts;
- (iii) Professors;
- (iv) Associate Professors;
- (v) Assistant Professor; and
- (vi) Lecturers.

(3) The members of the Syndicate shall hold office for a term of two years, but shall continue in office till their successors having been elected or nominated enter upon the office :

1: As substituted vide The Jahangirnagar University (Amendment) Act, 1999 (Before substitution sec. 22 (1) (b) : the Pro-Vice-Chancellor, if any;)

Provided that the Principals of Colleges, Teachers of the University, representatives of the Senate and Government nominee shall hold office so long as they continue to be such Principals, teachers, members and officials.

23. Powers and duties of the Syndicate : (1) The Syndicate shall be the Chief Executive Body of the University, and, subject to the provisions of this Act and the powers conferred on the Vice-Chancellor, the Syndicate, shall have the general management and superintendence over the affairs, concerns and properties of the University and shall see that the provisions of this Act, Statutes, University Ordinances and Regulations, for the time being in force, are observed.

(2) In particular and without prejudice to the generality of powers to be exercised under sub-section (1) the Syndicate shall-

- (a) acquire, hold, control and administer the property and funds of the University, and shall, from time to time, obtain advice from the Finance Committee on financial matters;
- (b) determine the form of the common seal of the University, the Authority in whose custody it shall be kept and the manner in which it shall be used;
- (c) regulate and determine, subject to the powers conferred by this Act on the Vice-Chancellor, all matters concerning the University in accordance with this Act, the Statutes and the University Ordinances;

Provided that no action shall be taken by the Syndicate in respect of the fees paid to examiners and emoluments of teachers without consulting the Academic Council;

- (d) lay before the Commission annually a full statement of all the bequests received by it and the financial requirements of the University;
- (e) administer any funds placed at the disposal of the University for specific purposes;
- (f) appoint, save as otherwise provided by this Act or the Statutes, the officers, teachers, clerical and other staff of the University, and define their duties and conditions of service, and fill temporary vacancies in their posts;
- (g) make, amend or repeal the Statutes subject to the approval of the Senate;
- (h) frame the University Ordinances subject to the provisions of this Act and the Statutes;
- (i) accept bequests, donations and transfer of any movable or immovable property on behalf of the University;
- (j) arrange for the holding of, and publish the results of, the University examinations;

- (k) institute Professorship, Associate Professorship, Assistant Professorship or Lecturership or other teaching posts in accordance with the Statutes and recommendation of the Academic Council;
- (l) delegate, subject to such conditions as may be prescribed by regulations, its power to appoint clerical and other staff of the University to such person or Authority as it may determine;
- (m) exercise such other powers and perform such other duties as may be conferred or imposed on it by this Act or the Statutes; and
- (n) exercise all other powers of the University not otherwise provided for by this Act or the Statutes.

(3) To constitute a quorum at a meeting of the Syndicate at least one-third of the total number of members shall be present.

24. Academic Council : The Academic Council shall be the principal academic body of the University, and shall, subject to the provisions of this Act, the Statutes and the University Ordinances, have the control and general supervision over, and be responsible for maintenance of standards of instruction, education and examination within the University, and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes. It shall have the right to advise the Syndicate on all academic matters.

25. Constitution of the Academic Council : (1) The Academic Council shall consist of the following persons:-

Ex-officio members :

- (a) the Vice-Chancellor;
- (aa)¹ the Pro-Vice-Chancellor or, if there is more than one, all the Pro-Vice Chancellors;
- (b) the Deans of the Faculties;
- (c) the Professors and the Heads of Departments;
- (d) the Librarian of the University;

Nominated members :

- (e) not more than ten members, to be nominated by the Chancellor, so as to make the Academic council representative of the various educational interests; and

Elected members :

- (f) Three Associate Professors other than Heads of Departments or Deans and three teachers below the rank of Associate Professor other than Heads of Departments to be elected by the teachers themselves.

1 : As added vide The Jahangirnagar University (amendment) Act, 1999.

(2) Members other than *ex-officio* members shall hold office for a period of two years and shall continue in office until their successors having been nominated or elected enter upon the office:

Provided that the Associate Professors, Assistant Professors, Lecturers or teachers, nominated or elected as such shall hold office so long as they continue to be such Associate Professors, Assistant Professors, Lecturers, or teachers.

26. The Faculties : (1) The University may include the Faculties of Arts and Humanities, Social Sciences, Mathematical and Physical Sciences, Biological Sciences, Earth and Environmental Sciences and may divide or combine existing Faculties and create new Faculties in the manner as may be prescribed by the Statutes.

(2) Each Faculty shall, subject to the control of the Academic Council, have charge of the teaching and the courses of studies and the research work in such subjects as may be assigned to such Faculty by the University Ordinances.

(3) The constitution and powers of the Faculties shall be prescribed by the Statutes.

(4) There shall be a Dean of each Faculty, who shall, subject to the control and general supervision of the Vice-Chancellor, be responsible for the due observance of the Statutes, University Ordinances and Regulations relating to the Faculty. He shall receive, in respect of his duties as Dean, such additional remuneration as may be fixed by the Syndicate.

(5) The Dean of a Faculty shall be elected from among the Professors and Associate Professors by all teachers belonging to the Departments within the Faculty and shall hold Office for two academic years.

(6) All academic matters shall go to the Academic Council through the Faculties.

27. Appointment of the Head of Department : The Head of every teaching Department shall be called the Chairman who shall be appointed in such manner as may be prescribed by the Statutes.

28. Committees of Courses : For each subject or group of subjects, there shall be a Committee of Courses which shall be responsible for preparation of courses and syllabuses and such other work as may be assigned to it under the Statutes and University Ordinances.

29. Boards of Advanced Studies : There shall be Boards of Advanced Studies, for organising post-graduate studies in the University, which shall be constituted in such manner as may be prescribed by the Statutes.

30. Finance Committee : (1) The Finance Committee shall consist of the following persons:-

(a) the Vice-Chancellor;

(aa)¹ the Pro-Vice-Chancellor or, if there is more than one, the Pro-Vice-Chancellor to be nominated by the Chancellor;

(b) the Treasurer;

1 : As added vide The Jahangirnagar University (Amendment) Act, 1999.

- (c) one person to be nominated by the Syndicate;
- (d) one Dean to be nominated by the Academic Council;
- (e) one teacher of the University to be elected by the teachers thereof from among themselves;
- (f) one person to be nominated by the Senate; and
- (g) two experts in the field of finance to be nominated by the Syndicate.

(2) The Treasurer of the University shall be the Chairman of the Finance Committee.

(3) The Comptroller of the University shall be the Secretary of the Finance Committee.

(4) The Finance Committee shall -

- (a) supervise the income and expenditure of the University;
- (b) advise the Syndicate on all matters relating to accounts, property and funds of the University;
- (c) perform such other functions as may be prescribed by the Statutes.

31. Planning and Development Committee : (1) The Planning and Development Committee shall consist of the following persons :-

- (a) the Vice-Chancellor,
- (aa)¹ the Pro-Vice-Chancellor or, if there is more than one, the Pro-Vice-Chancellor to be nominated by the Chancellor;
- (b) the Treasurer,
- (c) four Deans of the Faculties by rotation;
- (d) one architect, one engineer and one expert in the field of finance to be nominated by the Syndicate.

(2)² The Director (Planning and Development) of the University shall be the Member-Secretary of the Planning and Development Committee.

(3) The functions of Planning and Development Committee shall be such as may be prescribed by the Statutes.

32. Selection Boards : (1) There shall be Selection Boards for recommending the appointment of Professors, Associate Professors, Assistant Professors, Lecturers and other teachers of the University in various subjects.

(2) The constitution and functions of the Selection Board shall be such as may be prescribed by the Statutes.

33. Other Authorities of the University : The constitution, powers and duties of such other Authorities as may be declared by the Statutes to be Authorities of the University shall be prescribed by the Statutes.

1 : As added vide The Jahangirnagar University (Amendment) Act, 1999.

2 : As substituted vide Ordinance No. XXXVI, 1987. (Before substitution sec. 31 (2) : The Member - Secretary of the Planning and Development Committee.)

34. Constitution etc. of Board : The constitution, powers and duties of the Discipline Board and of all other Boards of the University shall be prescribed by the University Ordinances.

35. Statutes : Subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely :

- (a) the conferment of honorary degrees;
- (b) the institution of Fellowships, Scholarships, Exhibitions and Prizes;
- (c) the designations, powers, duties and conditions of service of teachers and officers;
- (d) the constitution, powers and duties of the Authorities of the University;
- (e) the setting up and maintenance of academic museums, schools, institutes and holding of exhibitions for the development of teaching and research and administration and management thereof;
- (f) the institution and maintenance of Halls;
- (g) the mode of selection and appointment of Professor, Associate Professors, Assistant Professor, Lecturers and other teachers of the University;
- (h) the constitution of pension, group insurance, benevolent fund and provident fund for the benefit of officers, teachers, clerical staff and other employees of the University;
- (i) the maintenance of a register of Registered Graduates; and
- (j) all other matters which, under this Act, are to be or may be prescribed by the Statutes.

36. Framing of Statutes : (1) The First Statutes of the University shall be those set out in the Schedule.

(2) The Statutes may be amended, repealed or added to by Statutes made by the Syndicate in the manner stated hereinafter.

(3) All Statutes, as made by the Syndicate, shall be submitted to the Senate for ratification.

(4) The Senate may, on receipt of the proposal of Statutes, return it to the Syndicate with the suggestion that the Statutes or a particular provision of the Statutes be reconsidered and that any amendments specified in the suggestion be considered but if the Syndicate again submits the proposal of Statutes with or without the suggested amendments to the Senate, it shall be deemed to have been ratified unless rejected by the two-thirds of the total number of members of the Senate :

Provided that the Statutes relating to the service conditions of teachers, officers and other employees of the University shall be presented to the Senate but shall not require its ratification.

(5) A Statute proposed by the Syndicate shall have no validity until it has been ratified or deemed to have been ratified by the Senate.

(6) Save as otherwise provided, the Syndicate shall not propose any Statute affecting the status, powers or constitution of any Authority of the University until such Authority has been given an opportunity of expressing an opinion upon the proposal. Any opinion so expressed shall be in writing and shall be considered by the Syndicate and shall be submitted to the Senate together with the draft of the proposed Statutes.

37. University Ordinances : Subject to the provisions of this Act and the Statutes, the University Ordinances may provide for all or any of the following matters, namely :-

- (a) the courses of study to be laid down for all degrees, certificates and diplomas of the University;
- (b) the manner in which lecturing work in the laboratories or workshops and other teaching shall be conducted;
- (c) the condition in accordance with which the tutorial instructions shall be given;
- (d) the conditions under which students shall be admitted to the degree, certificate or diploma courses and to the examinations of the University, and shall be eligible for degrees, certificates and diplomas;
- (e) the admission of students to the University;
- (f) the terms and conditions of residence of the students of University;
- (g) the fees to be charged for courses of studies in the University and for admission to the Halls, the examinations, degrees, certificates and diplomas of the University;
- (h) the constitution, powers and duties of the various standing committees of the University;
- (i) the formation of departments of teaching in the Faculties;
- (j) the conduct of examinations; and
- (k) all matters which under this Act or the Statutes are to be or may be provided for by the University Ordinances.

38. Framing of University Ordinances : (1) The University Ordinances shall be made by the Syndicate :

Provided that no University Ordinance shall be made-

- (a) Affecting the admission of students, or prescribing examinations to be recognised as equivalent to the University examinations or the further qualifications mentioned in sub-section (2) of section 42 for admission to the degree courses of the University, unless a draft of the same has been proposed by the Academic Council, or

- (b) affecting the conduct or standard of examinations or any course of study, unless a draft of such University Ordinance has been proposed by the Academic Council in accordance with a proposal of the Faculty concerned.

(2) The Syndicate shall not have power to amend any draft proposed by the Academic Council under sub-section (1), but may reject it or return it to the Academic Council for reconsideration either in whole or in part together with any amendments which the Syndicate may suggest.

(3) Where the Syndicate has rejected the draft of an University Ordinance proposed by the Academic Council, the Academic Council may submit the same draft to the Syndicate on the expiry of six months from the date it is first proposed.

39. Regulation : (1) The Authorities of the University may make Regulations consistent with this Act, the Statutes, and the University Ordinances-

- (a) Laying down the procedure to be observed at their meeting and the number of members required to form a quorum;
- (b) providing for all matter which under this Act, the Statutes or the University Ordinances, are to be prescribed by Regulations;
- (c) providing for all other matters solely concerning such Authorities not provided for by this Act, the Statutes or the University Ordinances.

(2) Every Authority of the University shall make regulations providing for the giving of notice to the members of such Authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of meetings.

(3) The Syndicate may direct the amendment, in such manner as it may specify, of any Regulation made under this section or the annulment of any Regulation made under sub-section (1):

Provided that any Authority of the University which is dissatisfied with any such direction may prefer an appeal to the Chancellor, whose decision in the matter shall be final.

40. Residence : Every student of the University shall reside in a Hall of the University unless specially permitted to stay elsewhere within the campus by the Syndicate for any special reason.

41. Halls : Halls of the University shall be such as may be prescribed by the Statutes.

42. Admission to University Courses : (1) Admission of students to the University in Honours Courses and Higher Degrees shall be made by an Admission Committee appointed for that purpose by the Academic Council.

(2) Students shall not be eligible for admission to a course of study for a degree in the University unless they have passed the Intermediate Examination or the Higher Secondary Education, Bangladesh or any other Authority incorporated

by any law for the time being in force in Bangladesh or an examination recognised under the Statutes as equivalent thereto, and possess such further qualifications as may be prescribed by the University Ordinances.

(3) The conditions under which students may be admitted to the diploma courses of the University shall be prescribed by the University Ordinances.

(4) The University may admit a student from a foreign country to any of the courses of study if the Academic Council is satisfied that his or her qualifications are equivalent to those required for admission to the course.

43. Examinations : (1) All arrangements for the conduct of examinations shall be made by the Departments concerned in such manner as may be prescribed by the University Ordinances and all examiners shall be appointed by the Academic Council in such manner as may be prescribed by this Act and the University Ordinances.

(2) If during the course of an examination any examiner is, for any cause, incapable of acting as such, the Vice-Chancellor shall appoint an examiner to fill the vacancy.

(3) At least one examiner who is not a member of the University shall be appointed for each subject included in a department of teaching and forming part of the course which is required for a University Degree.

(4) The Academic Council shall appoint Examination Committees consisting of members of its own body or of other persons or of both, as it thinks fit, to moderate examination questions, to prepare the results of the examinations and to report such results to the Syndicate for publication.

44. Conditions of Services : (1) Every salaried teacher and officer of the University shall be appointed on a written contract which shall be lodged with the Registrar of the University and copy of the contract shall be furnished to the teacher or officer concerned.

(2) The service conditions shall be determined without any prejudice to the freedom of the teacher or officer to hold any political views and to keep association with any lawful organisation outside the University and shall be clearly stated in the contract:

Provided that if a teacher or other salaried employee of the University seeks election as a Member of Parliament, he shall before the date for filing of nominations, resign from the service of the University.

(3) A teacher or officer of the University may be dismissed only on grounds of moral turpitude, misconduct or inefficiency, but no such teacher or officer shall be dismissed unless an enquiry into the charges of moral turpitude or inefficiency is held by an Enquiry Committee on which the teacher or the officer may be represented by a person nominated by him.

45. Annual Report : (1) The annual report of the University shall be prepared under the direction of the Syndicate and shall be submitted to the Chancellor on or before the 31st January of the following academic session.

46. Annual Accounts : (1) The annual accounts and the balance-sheet of receipts and expenditure of the University shall be prepared under the direction of the Syndicate and shall be submitted to the Commission for the purposes of audit.

(2) The accounts together with copies of the audit report shall be submitted to the Commission.

47. Disputes to the Constitution of Authorities and bodies : If, in the absence of any clear provisions in this Act, the Statutes or the University Ordinances, any question arises as to whether any person is entitled to be a member of any Authority or of any other body of the University, the matter shall be referred to the Chancellor whose decision thereon shall be final.

48. Constitution of Committees : Where any Authority of the University is authorised by this Act or the Statutes to appoint a Committee, such Committee shall, unless otherwise provided, consist of one or more members of the Authority concerned and of such other persons, if any, as the Authority in each case may determine.

49. Filling of casual vacancies : All casual vacancies in the office of the members, other than *ex-officio* members of any Authority or any other body of the University, shall be filled, as soon as may be, by the person or body who nominated or elected the members whose place has become vacant, and the person nominated or elected to a casual vacancy shall be a member of such Authority or body for the residue of the term for which the person whose place he fills would have been a member.

50¹. Validity of Proceedings, etc : No act or proceedings of any Authority or other body of the University shall be invalid or be called in question merely on the ground of the existence of the vacancy in such Authority or body, or of the failure or defect in making or holding any appointment, nomination or election to, or of any other defect in the formation of, such Authority or body.

51. Appeal to Chancellor : (1) An appeal against the order of any officer or Authority of the University affecting any person or class of persons in the University may be made by petition to the Chancellor who shall, send a copy on receipt of the petition thereof to the officer or Authority concerned, and shall give such officer or Authority an opportunity to show cause why the appeal should not be entertained.

(2) The Chancellor may reject any such appeal or may, if he thinks fit, appoint an Enquiry Commission consisting of such person as are not officers of the University or members of any Authority thereof, to inquire into the matter and to submit to him a report thereon.

1 : As substituted vide Ordinance No. LXII, 1975. (Before substitution Sec. 50 : Proceedings of Authorities and bodies not invalidated by vacancy : No act or proceedings of any Authority or other Body of the University shall be invalidated merely by reason of the existence of a vacancy or vacancies in the office of its members.)

(3) The Chancellor shall, on receipt of the Enquiry Commission's report, send a copy thereof to the Syndicate and the Syndicate shall take the report into consideration and shall, within three months of the receipt thereof, pass a resolution thereon which shall be communicated to the Chancellor who shall then take such action on the report of the Enquiry Commission and resolution of the Syndicate as he may think fit.

(4) An Enquiry Commission appointed under sub-section (2) may require any officer or Authority of the University to furnish it with such papers or information as are, in the opinion of the Enquiry Commission, relevant to the matter under inquiry, and such officer or Authority shall be bound to comply with such requisition.

52. Pension and Provident Fund : The University shall, in such manner and subject to such conditions as may be prescribed by the Statutes, constitute for the benefit of its officers, teachers, clerical staff and other employees such pension, group insurance, benevolent fund, provident fund or gratuity as it may deem fit.

53. Contribution : The Commission shall contribute annually to the University such sum of money as may be determined by them.

54. Repeal and saving : (1) The Jahangirnagar Muslim University Ordinance, 1970 (E. P. Ord. No. XXI of 1970), is hereby repealed.

(2) Notwithstanding the aforesaid repeal, anything done, action taken, obligation or liability incurred, rights and assets acquired, person appointed or authorised, jurisdiction or power conferred, endowment bequest, fund or trust created, donations and grant made, scholarship, studentship or exhibition instituted, affiliation granted and orders issued under any of the provisions of the said Ordinance, or Statutes, University Ordinances, and Regulations made thereunder, so far as they are not inconsistent with the provisions of this Act or Statutes, University Ordinances and Regulations made hereunder, shall be continued and, so far as may be, deemed to have been respectively done, taken, incurred, acquired, appointed, authorised, conferred, created, made, instituted, granted or issued under this Act or the Statutes, University Ordinances or Regulations made hereunder and any document referring to any of the provisions of the said Ordinance, or Statutes, University Ordinances or Regulations made thereunder shall, so far as may be, considered to refer to the corresponding provisions of this Act or the Statutes, University Ordinances or Regulations made hereunder.

55. Interim arrangement : Upon the coming into force of this Act, the existing Syndicate, Academic Council and all other Authorities, committees and bodies constituted under the repealed Ordinance shall continue to function until a new Syndicate, Academic Council and other Authorities, committees and bodies are duly constituted under this Act, and all persons holding office under the repealed Ordinance shall continue to function till new appointments or nominations are made or elections are held according to this Act.

56. Removal of difficulty: If any difficulty arises with respect to the functioning of the University or in connection with the first meeting of any Authority of the

University or otherwise in first giving effect to the provisions of this Act, the Chancellor may, at any time before all the Authorities of the University have been constituted, by order make any appointment or do anything, consistent, so far as may be, with the provisions of this Act and the Statutes, which appears to him necessary or expedient for the purpose of removing the difficulty; and every such order shall have the effect as if such appointment or action has been made or taken in the manner provided in this Act:

Provided that before making any such order or taking any such action, the Chancellor shall ascertain and consider the opinion of the Vice-Chancellor.

THE SCHEDULE

The First Statutes of the University

1. Definition: In these Statutes, unless there is anything repugnant in the subject or context :-

- (a) "Act" means the Jahangirnagar University Act, 1973;
- (b)¹ "Authorities", "Officers", "Professors", "Chairman", "Associate Professors", "Assistant Professors", "Lecturers", "Teachers", "Wardens", "Clerical Staff" and "Registered Graduates" mean respectively Authorities, Officers, Professors, Head or Chairperson of a teaching department, Associate Professors, Assistant Professors, Lecturers, Teachers, Wardens, Clerical Staff and Registered Graduates of the University;
- (c)² "Section" means a section of the Act and also of the Statutes.

2. Powers of the Syndicate : Subject to the Provisions of the Act, the Syndicate shall have the powers :

- (a) to abolish or suspend, after report from the Academic Council thereon, any Professorship, Associate Professorship, Assistant Professorship, Lectureship, Fellowship or other teaching posts;
- (b) to appoint, in accordance with the Statutes, teachers, officers, clerical staff and other employees;
- (c) to manage and regulate the finances, accounts, investments, property and all administrative affairs whatsoever of the University, and for that purpose, to appoint such agents as it may think fit;
- (d) to accept bequests, donations and transfers of property to the University;

Provided that all such bequests, donations and transfers shall be reported to the Commission as soon as may be;

- (e) to provide buildings, premises, furniture, apparatus, equipment and other means needed for carrying on the work of the University;
- (f) to enter into, vary, carry out and cancel contracts on behalf of the University after report from the Finance Committee;
- (g) to invest any monies belonging to the University, including any unapplied income, in any of the securities described in section 20 of the Trusts Act, 1882, or in the purchase of immovable property in Bangladesh with the like power of varying such investments; or to place on fixed deposit in any bank approved in this behalf by

1,2 : As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment Secs. 1 (b) & (c) may be seen at Appendix-1)

Syndicate any portion of such monies not required for immediate expenditure; and to borrow from such bank against such fixed deposits and securities purchased from the recurring fund of the University;

- (h) to appoint Committees for such purposes as it deems fit provided, however, that the reports of such Committees shall be considered by the Syndicate before action is taken in connection therewith unless the Syndicate in any particular case otherwise directs;
- (i) to make University Ordinances regulating the duties, conditions of service and the residence of the employees of the University; and
- (j) to make regulations, relating to any matter which is not otherwise provided for by the Act, Statutes and University Ordinances.

3. Powers of the Academic Council : The Academic Council shall have the powers :-

- (a) to make proposals to the Syndicate for the institution of Professorships, Associate Professorships, Assistant Professorships, Lectureships, or other teaching posts, and in regard to the duties and emoluments thereof;
- (b) to make Regulations for and to award in accordance with such Regulations, Fellowships, Scholarships, Exhibitions, Bursaries, Medals and other rewards;
- (c) to appoint examiners after report from the Faculties concerned;
- (d) to control and manage the University Library or Libraries, to frame regulations regarding their use, and to appoint a library Committee under the general control of the Academic Council to manage the affairs of the Library;
- (e) to formulate, modify or revise, subject to the control of the Syndicate, Schemes for the constitution or reconstitution of Faculties and for the assignment of subjects to such Faculties;
- (f) to assign teachers to the Faculties;
- (g) to promote research within the University and to require reports on such research from the persons employed thereon; and
- (h) to appoint Committees for such purposes as it deems fit provided, however, that the reports of such Committees shall be considered by the Academic Council before action is taken in connection therewith, unless the Academic Council in any particular case otherwise directs.

4. Board of Advanced Studies: (1) The Board of Advanced Studies shall consist of-

- (i) the Vice-Chancellor *ex-officio* Chairman;
- (ii) the Deans of Faculties;

(iii) all Professors of Faculties but where there is no Professor in a Department one teacher from that Department;

(iv) co-opted members, not exceeding two.

(2) The Registrar shall be the Secretary of the Board of Advanced Studies.

(3) The members of the Board of Advanced Studies shall hold office for a period of two years.

(4) No member of the Board of Advanced Studies appointed as such by virtue of his particular office or position shall continue to be a member of this Board if he ceases to hold that office or position.

5. Function of the Board of Advanced Studies : (1) The functions of the Board of Advanced Studies shall be -

(i) to advise the Vice-Chancellor, Syndicate and Academic Council on all academic matters connected with post-graduate teaching at the University;

(ii) to make recommendations to the competent Authority regarding approval of various academic projects, award of all grants and Fellowships;

(iii) to perform, in the field of post-graduate courses like M. Phil, the functions similar to those performed by the Faculties in such field; and

(iv) to review the research work being done in various teaching departments for the award of Ph.D. Degree and to satisfy itself that suitable staff and equipment is available and that a high standard is maintained.

(2) No department shall be allowed to undertake Ph.D. work on a particular subject unless the Board of Advanced Studies is satisfied that necessary facilities including effective supervision are available.

(3) The Board of Advanced Studies shall also examine the recommendations of the Faculties for appointing teachers and for other academic planning.

6. The Faculties : Each Faculty shall consist of -

(i) the Dean *Chairman*

(ii)¹ the Professors and Chairmen of the Departments comprising the Faculty;

(iii)² such other teachers of the Faculty as may be appointed to the Faculty by the Academic Council on the recommendation of the Faculty. While making recommendation the Faculty may consider the point that each department is represented properly;

1, 2: As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment secs. 6 (ii), & (iii) may be seen at Appendix-1)

(iv) such teachers of subjects not assigned to the Faculty but having in the opinion of the Academic Council, an important bearing on those subjects, as may be appointed to the Faculty by the Academic Council; and

(v)¹ such persons as may be appointed to the Faculty by the Academic Council on account of their possessing expert knowledge in a subject or subjects assigned to the Faculty.

Provided that teachers appointed as such shall hold office only so long within the aforesaid periods as they continue to be teachers of the University and are not enjoying leave for a period exceeding ninety days.

Provided further that if a teacher be granted leave by the University for a period exceeding ninety days, he/she may be replaced by another teacher appointed in his/her place.

(vi)² The total number of members appointed by the Academic Council under sub-sections (iii), (iv) and (v) shall not together exceed twenty- one of which members appointed under sub-section (iv) and (v) shall not exceed five.

(vii)³ The members of any Faculty, other than the ex-officio members shall hold office for a period of two years from the date of appointments, but they shall continue in office till their successors having been appointed, enter upon the office.

7. Powers of Faculties : The Faculties shall be advisory bodies whose decisions shall go through the Academic Council to the Syndicate for giving effect, and subject to the provisions of the Act, each Faculty shall have the powers -

- (a) to constitute Committees of Courses;
- (b) to recommend to the Academic Council after consulting the Committee of Courses, the names of examiners in subjects assigned to the Faculty;
- (c) to recommend to the Academic Council conditions for award of degrees, diplomas and other distinctions;
- (d) to recommend creation of posts up to professorship; and
- (e) to deal with such other matters as may be referred to it by the Academic Council.

1 : As amended vide Syndicate resolutions dated 15.5.90 and approved vide Senate resolution dated 23.6.90 (Before amendment Sec. 6 (v) may be seen at Appendix-1).

2,3: As inserted vide syndicate resolution dated 15.5.90 & 11.8.90 and approved vide senate resolution dated 23.6.90

8. The Dean : (1) The Dean of each Faculty shall be the executive officer of the Faculty and shall preside at its meetings. He shall hold office until his successor is elected.

(2) In the absence of the Dean, the Vice-Chancellor shall appoint an acting Dean who shall exercise all the powers and enjoy all the privileges of the Dean.

(3) The Dean shall issue the lecture lists of the University in the Department comprised in the Faculty and shall be responsible for the conduct of teaching therein.

(4) The Dean shall have the rights to be present and to speak at any meeting of any committee of the Faculty, but not to vote unless he is a member of the committee.

9. Chairman : (1)¹ The Chairman of a Department shall be appointed by the Vice-Chancellor for a period of thirty six months from among the teachers, not below the rank of an Assistant Professor of the Department by rotation in order of seniority.

Explanation :

(i)² For the purpose of this paragraph, seniority means seniority in rank and status. When more than one teacher are of equal rank and status, the seniority among them shall be determined with reference to the length of service in the same rank and status to be counted, if necessary, from the previous rank and status in this university. The rotation of appointment shall begin with the seniormost teacher of the highest category for the time being available. Any teacher who is on leave of any kind for a period not exceeding 90 days, from the date of vacancy of the position, will also be considered available for the time being. Such appointment shall be deemed to have taken effect from the date of vacancy.

(ii)³ In the event of the teacher eligible for appointment as Chairman, being on leave for a period exceeding 90 days from the date of vacancy of the position, the Vice-Chancellor shall appoint the next seniormost teacher for the time being available as Chairman.

(iii)⁴ In case of casual vacancy arising out of leave, the senior most teacher for the time being available to become the next Chairman, shall be appointed by the Vice-Chancellor to act as officiating Chairman for the period of leave.

1 : As amended vide Syndicate resolution dated 6.9.90 & approved vide Senate resolution dated 21.6.91 (Before amendment sec. 9(1) may be seen at Appendix-1).

2, 3, 4 : As amended and inserted vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolutions dated 23.6.90 (Before amendment sec. 9(1) may be seen at Appendix-1).

4 : As again amended vide Syndicate resolutions dated 03.01.2001 and approved vide Senate resolutions dated 29.06.2001 (Before amendment sec. 9(1) (iii) may be seen at Appendix-1).

(iv)¹ If a teacher having been appointed Chairman of a Department, refuses to accept the position for any reason acceptable to the Syndicate, the Vice-Chancellor shall appoint the next seniormost teacher of the department for the time being available, Chairman of the Department. If the reasons assigned for such refusal are deemed unacceptable to the Syndicate, he/she shall forfeit his/her chance of becoming the Chairman till the rotation is complete.

(2)² The Chairman of the Department shall, subject to such directions as may be given by the Vice-Chancellor from time to time, be responsible to the Dean for the organization of the teaching in that Department.

(3)³ The Chairman of the Department shall exercise such powers and perform such duties as may be prescribed by the Statutes and the Ordinances of the University.

10. Provost : The Provost of a Hall shall be appointed by the Syndicate and shall hold office for such periods and on such terms and conditions as the Syndicate may determine.

11. Committee of Courses : (1)⁴ Committee of Courses shall be constituted by the appropriate Faculty by December to prepare the courses and syllabuses ordinarily for the following three academic sessions, for each subject or group of subjects which, in the opinion of the Faculty, should be placed under the control of one Committee.

If improvement of a course (s) becomes necessary, the change (s) shall have to be approved by the Academic Council on the recommendation of the Committee of Courses of the relevant Department.

(2) For the purpose of constituting the Committee of Courses, Mathematics and Statistics shall come within the purview of the Faculty of Science.

12. Constitution of Committee of Courses : (1) Each Committee of Courses shall consist of all the teachers of the Department concerned and six other persons nominated by the Faculty.

(2) One half of the total members shall form a quorum.

(3) The Chairman of each Committee of Courses shall be elected from among the Heads of Departments by the Faculty which has constituted the Committee.

1 : As inserted vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolution dated 23.6.90

2 : As amended vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 9(2) may be seen at Appendix-1).

3 : As inserted vide Syndicate resolution dated 15.5.90 and 11.8.90 and approved vide Senate resolution 23.6.90.

4 : As amended vide Syndicate resolutions dated 9.3.91 and approved vide Senate resolution dated 21.6.91 (Before amendment sec. 11(1) may be seen at Appendix-1).

Provided that if two or more Committees of Courses belonging to the same Faculty meet jointly, the Chairman, at the joint session, shall be the Dean or a Head of Department appointed by the Dean.

Provided further that if such Committees belong to different Faculties, the Chairman, at the joint session, shall be the Vice-Chancellor or a Head of Department appointed by the Vice-Chancellor.

13. Functions of the Committee of Courses : The functions of the Committees of Courses shall be to make recommendations to the Faculty on the following matters :

- (i) Courses of Study;
- (ii) Syllabuses including list of recommended books;
- (iii) Correlation between related Courses of Studies;
- (iv) the panel of examiners of various examinations;

14. Quorum : One half of the members of a Committee of Courses or, in the case of joint sessions, of the total number of the members of the Committees meeting jointly, shall form a quorum.

15. Works Committee : (1) There shall be a Works Committee consisting of -

- (i) the Vice-Chancellor *ex-officio* Chairman;
- (ii) the Engineer-in-Charge of the University as Member-Secretary;
- (iii) three persons to be appointed by the Syndicate.

(2) The Works Committee shall be responsible for the selection of contractors, for awarding of contracts and for such other policy matters in connection with the construction programme of the University as may be determined by the Syndicate.

16. Honorary Degrees : (1) All proposals for the conferment of honorary degrees shall be made by the Academic Council to the Syndicate, and shall be submitted to the Chancellor for confirmation.

(2) Any Honorary degree conferred by the University may, with the sanction of the Chancellor, be withdrawn by the Syndicate.

17. Registered Graduates : (1)¹ Graduates of this University who have paid a registration fee fixed by the University Syndicate shall be enrolled in the Register of Registered Graduates after three years of their graduation;

Provided that for five years, after the establishment of the University, graduates of other Universities of not less than ten years standing may, on payment of the same fees, be registered as graduates on obtaining addendum degrees which the University shall confer for this purpose alone during this period.

1 : As amended vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 17(1) may be seen at Appendix-1).

(2)¹ A person enrolled as a Registered Graduate shall be entitled to enjoy privileges of Registered Graduate from year to year until his/her death on payment of an annual privilege fee of taka sixty only. This annual privilege fee may be enhanced by the University Syndicate every two years.

Provided that when a Registered Graduate has paid the annual privilege fee for ten consecutive years, he/she shall be enrolled thereafter as Registered Graduate, until his/her death or resignation without payment of any further fee.

(3)² A Registered Graduate may be enrolled as life registered Graduate by paying at a time the privilege fee of taka five hundred only for life registered graduateship. The privilege fee for life registered graduateship may be enhanced by the University Syndicate every two years.

Provided further that a Registered Graduate at any time may be enrolled as life Registered Graduate by paying at a time the privilege fee for life Registered Graduateship prevalent at that time.

(4)³ If a Registered Graduate who is liable to pay the annual fee fails to pay the fee during any academic year, his/her name shall be struck off from the Register of Registered Graduates.

Provided that he/she shall be readmitted in any subsequent academic year as a Registered Graduate if he/she pays all arrears of fees up to the year of readmission.

Provided further that he/she may also be enrolled as life Registered Graduate by paying at a time the privilege fee for life registered graduateship prevalent at that time.

(5)⁴ All disputes relating to compliance with the provisions of this Act, Statutes and University Ordinances regarding registration of Graduates shall be decided by the Chancellor.

(6) Registered Graduates shall be entitled to receive the Annual Reports of the University and shall be entitled to use the University Library in such manner as may be prescribed by the University Ordinances.

18. Selection Committee for appointment of Professors and Associate Professor: (1) Appointments to salaried Professorships and salaried Associate

1 : Sec. 17(2) deleted and sec.17(3) (i) amended and renumbered as sec.17(2) vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide senate resolutions dated 23.6.90 (Before amendment sec. 17(2) & 17(3) (i) may be seen at Appendix-1).

2 : Sec.17 (3) (ii) amended and renumbered as sec.17(3) vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 17(3) (ii) may be seen at Appendix-1).

3 : Sec.17(5) renumbered as sec. 17(4) and a new proviso inserted vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 17(5) may be seen at Appendix-1).

4 : Sec.17(4) renumbered as sec.17(5) vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec.17(4) may be seen at Appendix-1).

Professorships shall be made on the nomination of a Selection Committee consisting of -

- (i) the Vice-Chancellor ----- Chairman;
- (ii)¹ two expert members to be nominated by the Chancellor; and
- (iii)² four expert members of whom at least two must be external experts (external to the University) to be nominated by the Syndicate.

(2) A selection committee constituted under paragraph (1) shall submit the nominations for appointments of Professors and Associate Professors to the Syndicate which shall, if it accepts the nomination of the committee, make the appointment accordingly. If the Syndicate does not accept the nomination it shall refer the case to the Chancellor who shall make such appointment as he thinks fit.

(3) The Syndicate may, on the recommendation of the Selection Committee, offer and eminently qualified person a Professorship in the University, on such terms and condition as it may determine.

19. Selection committee for appointment to other teaching posts :

(1) Appointment to teaching posts other than Professorships and Associate Professorships shall be made by the Syndicate on the recommendation of a selection committee consisting of -

- (i)³ the Vice-Chancellor or one Pro-Vice-Chancellor, Chairman to be nominated by the Vice-Chancellor;
- (ii)⁴ the Chairman of the Department concerned; and
- (iii)⁵ two experts of whom at least one must be an external expert (external to the University) to be nominated by the Syndicate.

(2) Temporary appointments, for a period not exceeding six months, to teaching posts, other than Professors and Associate Professors may be made by the Vice-Chancellor on the recommendation of the Head of the Department and the Dean of the Faculty concerned and reported to the Syndicate.

20⁶. Increments and promotions : Increments and promotions of teachers shall be given in recognition of achievements and shall not be granted automatically on the basis of seniority only.

1,2: As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide senate resolution dated 23.6.90 (Before amendment secs. 18(ii) & 18(iii) may be seen at appendix-1)

3 : As amended vide Syndicate resolutions dated 22.06.2004 and approved vide senate resolution dated 29.06.2004 (before amendment sec 19 (1) (i) may be seen at appendix-1)

4,5 : As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide senate resolution dated 23.6.90 (Before amendment secs. 19 (ii) & (iii) may be seen at Appendix-1)

6 : As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 20 may be seen at Appendix-1).

21. Duties of University Teachers : (1) The duties of the University teachers shall be-

- (i) to teach the students by means of lectures, tutorials, discussion, seminars, demonstrations and in like manner;
- (ii) to conduct, guide and supervise research;
- (iii) to maintain personal contact with the students, give them individual guidance and supervise their extra-curricular activities;
- (iv) to assist the authorities in preparing courses and syllabuses, in conducting examinations, in organising libraries and other curricular and extra-curricular activities of the University and its departments;
- (v) to perform such other functions and discharge such other academic duties as may be assigned to them by the Vice-Chancellor.

22. Appointment of Registrar : The Registrar shall be appointed by the Syndicate on the recommendation of a Committee of Selection consisting of -

- (i) the Vice-Chancellor ----- Chairman;
- (ii)¹ two members of the Academic Council to be nominate by the Academic Council;
- (iii)² two members of the Syndicate to be nominate by the Syndicate;
- (iv)³ two persons to be nominate by the Chancellor ; and
- (v)⁴ one person to be nominate by the Vice-Chancellor.

23. Duties of Registrar : The Registrar shall be resident officer of the University and shall :

- (i) be the custodian of the records, common seal and such other property of the University as the Syndicate shall commit to his charge;
- (ii) conduct generally the official correspondence of the University;
- (iii) act as Secretary to the Senate, the Syndicate, the Academic Council, the Board of Advanced Studies and such other Committees for which he is appointed;
- (iv) attend all meetings of bodies mentioned in clause (iii) and to record and maintain the minutes thereof;
- (v) prepare programme for summer course for the staff and students as may be decided from time to time and work camps for students;

1-3 : As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment secs 22 (ii), 22 (iii) & 22 (iv) may be seen at Appendix-1).

4 : As inserted vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide senate resolution dated 23.6.90

- (vi) perform such duties as may be prescribed by the Academic Council and the Syndicate from time to time as may be assigned to him by the Vice-Chancellor.

Provided that the Vice-Chancellor may assign any or all of the above duties to any other persons.

24. Appointment of Librarian : The Librarian of the University shall be appointed by the Syndicate on the recommendation of a Selection Committee consisting of -

- (i) the Vice-Chancellor Chairman;
- (ii)¹ one person to be nominated by the Chancellor;
- (iii) two members of the Academic Council to be nominated by the Academic Council;
- (iv) two members of the Syndicate to be nominated by the Syndicate;
- (v)² one expert member, who must be an external, to be nominated by the Syndicate; and
- (vi)³ one person to be nominated by the Vice-Chancellor.

25.⁴ Appointment of Chief Medical Officer: The Chief Medical Officer of the University shall be appointed by the Syndicate on the recommendation of Selection Committee consisting of -

- (i) the Vice-Chancellor Chairman;
- (ii) the Director of Health Service of Bangladesh;
- (iii) two members of the Syndicate to be nominated by the Syndicate;
- (iv)⁵ one expert member to be nominated by the Chancellor;
- (v)⁶ one expert member to be nominated by the Vice-Chancellor; and
- (vi)⁷ one Dean to be nominated by the Syndicate.

26. Provident Fund and rate of subscription and contribution : (1) Employees of the University other than-

- (i) Persons who are in receipt of a pension from Government;
- (ii) persons who are over the age of 60 when appointed;
- (iii) part-time employees;

1 : As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 24 (ii) may be seen at Appendix-1).

2,3 : As inserted vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90.

4 : As amended vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90 (Before amendment sec. 25 may be seen at Appendix-1)

5 : As amended vide syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide senate resolution 23.6.90 (Before amendment sec 25 (iv) : may be seen at appendix-1)

6,7 : As inserted vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide senate resolution dated 23.6.90.

- (iv) persons who are on deputation and holding pensionable posts under Government; and
- (v) persons appointed on a purely temporary basis for a period not exceeding six months and persons appointed in leave vacancies, shall subscribe every month to the University Provident Fund except when on leave without pay;

Provided that an employee who has not served in a permanent post continuously for a period of three years or in a temporary post continuously for a period of five years shall not receive anything beyond his own contribution in the Fund with interest accrued thereon.

Provided further that notwithstanding the previous provisions the Syndicate may, at the time of making a particular appointment, decide that the individual appointed to that particular post shall or shall not be a subscriber to the Provident Fund.

(2) A sum equal to 10 percent of the salary shall be deducted from the salary of each subscriber every month and paid into the provident Fund and the University shall contribute an equal amount in respect of each subscriber in each month;

Provided that the contribution by the University shall not be payable in respect of any period in respect of which the subscriber has not paid his subscription.

(3) In calculating the monthly salaries on which deductions are to be made and contributions are to be paid any fraction of a taka of such monthly salary shall be omitted. For the purposes of this paragraph the term "salary" shall mean monthly salary and regular monthly allowances by way of remuneration for service, including leave allowances, but excluding travelling allowances or payments of lump sums made in respect of any particular piece of work.

(4) A University Provident Fund account shall be opened in principal branch of any of the National Banks in Dhaka to which the total deductions from the salaries of the University staff, as well as the corresponding contributions from the University under paragraph (2), shall be credited at the beginning of each month. Any cash balance of the fund in excess of taka five hundred shall be invested by the Treasurer before the end of each month in such securities approved by the Finance Committee or the Syndicate, as approved under section 20 of the Trusts Act, 1882. All investments and securities shall be held jointly by the Vice-Chancellor and the Treasurer.

(5) The rate of interest shall be the same as the Bank rate.

(6) Interest under paragraph (5) shall be allowed for each calendar month upon the minimum balance of the subscriber's account between the close of the 4th day and the end of the month. It will be added to the principal at the end of the University financial year (June 30) except when the account is to be finally closed.

(7) Each subscriber shall receive from the University Treasurer not later than October 15 of each year a statement of his account showing the opening balance, the deposits and the withdrawals during the financial year ending June 30, and the closing balance after the addition of interest allowed under paragraph (6). Subscribers are required to satisfy themselves as to the correctness of these statements and unless errors in them are brought to the notice of the Treasurer within three months from the date of their receipt any sums not included in the account shall lapse to the University.

(8) In the event of a subscriber resigning his employment after less than five years service or being dismissed, the contribution by the University on his behalf as well as the interest that has accrued on the same shall lapse into the general University Fund.

Provided that the subscriber, who has served the University for three years or more and resigns with the approval of the University shall be entitled to the University's contribution.

(9) A subscriber to the University Provident Fund who is on leave with allowances must continue to subscribe during leave unless exempted from doing so by the Syndicate under such condition as may be prescribed by them in each particular case.

(10) (a) Temporary advances of loans may be granted to subscribers from the sum to their credit in the Provident Fund under conditions to be prescribed by the University Ordinances.

(b) A subscriber may be allowed to pay Life Insurance Premiums out of his Provident Fund money up to the limit of his own subscription to the Fund with interest, under conditions prescribed by the University Ordinances.

(11) The deposit and contribution, less the amount outstanding in respect of advances or loan granted under paragraph (10) (a) with interest thereon at the credit of the subscriber, shall be payable in full and shall only be finally withdrawn-

(a) on the depositor ceasing to be a servant of the University; or

(b) on his death :

Provided that in both cases sanction of the Syndicate shall first be obtained by the Treasurer before any payment is made.

(12) Each subscriber shall, as soon after he joins the Funds as possible, be called upon by the Treasurer to furnish a "Form of Declaration" showing how he wishes the amount of his accumulation to be disposed of on his death.

(13) (1) For the purpose of the Statutes, only the following survivors of a subscriber shall be held to constitute his family:-

(i) widow or widows;

(ii) children; and

(iii) widow or widows and children of deceased son.

(2) An adopted child shall be considered to be a child within the meaning of this Statute when, under the personal law of the subscriber, adoption is legally recognised as conferring the status of a natural child, but not otherwise. If doubts arise in an individual case, the Treasurer shall refer the matter to the Syndicate and their decision shall be final for the purpose of this Statute. A declaration in favour of an adopted child is made at the subscriber's risk and can be challenged at any time.

(14) A subscriber may in his declaration specify the distribution of the accumulation.

(15) Any Form of Declaration submitted by a subscriber is revocable at any time. A fresh declaration shall be operative only on being received by the Treasurer. On a subscriber's marriage or re-marriage any declaration already submitted by him will forthwith become null and void and, unless a revised Form of Declaration is received, the amount of his accumulations will be dealt with under clause (b) or clause (d) of paragraph (19) as the case may be.

(16) If minors are nominated in a Form of Declaration, the person or persons to whom sums intended for their benefit are to be paid should be stated in the Form of Declaration.

(17) In the event of a subscriber having a family as defined in paragraph (13) he is not permitted in his Form of Declaration to leave the amount of his accumulations or any part of it to any one outside his family.

(18) Where a Form of Declaration purports to leave money otherwise than to a member or members of a subscriber's family, the Treasurer shall call upon the subscriber to state whether he has a family, and it is found that he has one, the Form of Declaration shall not be accepted. A subscriber who has a family has absolute discretion regarding the distribution of the amount at his credit at the time of his death among the members of that family. He may exclude any one or more of them in favour of another or other of them, and the manner in which the distribution is to be made among them is also within his absolute discretion.

(19) On subscriber's death before retirement, the amount shall be disposed of as follows :-

- (a) It or such portion of it as may be specified in an accepted Form of Declaration will be divided among all or any member of his family in accordance with the terms of the declaration. If the declaration relates to a portion only of the amount, the balance shall be distributed in the manner described in clause (b). If the declaration does not state the person or persons to whom the sum intended for the benefit of a minor is to be paid, the sum due shall be paid to the minor's benefit or failing a legal guardian, in such person or persons as the Treasurer may consider to be the proper person or persons to receive it on the minors behalf.
- (b) Where a subscriber leaves a family, but no Form of Declaration in favour of any member or members of the family has been received

from him, the amount shall be distributed among his family, except that sons of a deceased son, who have attained legal majority and married daughters of a deceased son, whose husbands are alive shall be excluded from participation. The division among the persons entitled shall in equal shares except that the widow or widows and the child or children or any deceased son shall take equally between them only the share which that son would have taken had he survived the subscriber. Any sum due to a minor shall be paid to the minor's legal guardian to be used for the minor's benefit or failing a legal guardian to such person or persons as the Treasurer may consider to be the proper person or persons to receive it on the minor's behalf.

- (c) If there be no party to receive the amount under clause (a) and (b) it will be divided among or paid to such person or persons (whether related to the subscriber or not) as may be specified in an accepted Form of Declaration. If the Form of Declaration relates to a portion only of the amount, the balance shall be distributed in the manner described in clause (d).
- (d) If there be no party entitled to receive under clauses (a), (b) and (c) the amount shall be paid to the subscriber's legal representative or such other person or persons as may be determined by a Civil Court competent to pass orders in this respect;

Provided that if the sum remaining at the credit of the subscriber does not exceed taka five hundred it may be paid to such person or persons as the Treasurer may consider to be the proper person or persons to receive it.

Note 1. (a) A husband may make a written application for the exclusion of his wife from participation under clause (b) if she has been judicially separated from him. In the absence of such an application, the widow shall retain her rights under clause (b).

Note 2. When a person named in a Form of Declaration dies before the subscribes, the Declaration will, in the absence of a direction to the contrary in the Form of Declaration, become null and void in respect of that person, but that person only and his or her share shall be distributed in the manner described in clause (b), or clause (d), as the case may be.

Note 3. The above two notes apply *mutatis mutandis* to married women who are subscribers to the Provident Fund.

(20) If the Treasurer receives notice that a Will has been left by a deceased subscriber, which purports to dispose of his accumulations in the Fund or any part of them, he shall, before making any payment, refer the matter to the Syndicate for decision.

(21) The University shall not be bound by, or recognise, any assignment or encumbrance executed or attempted to be created which affects the disposal of the accumulations of a subscriber who dies before retirement.

(22) The Ledger and other accounts of the Provident Fund shall be kept by the University Treasurer in a form approved by the Syndicate.

(23) The Provident Fund Accounts shall be audited annually by a Government Auditor together with the other accounts of the University.

(24) The Securities of the Provident Fund shall be assessed by the Treasurer at the market value ruling on the last day of each University financial year and after such assessment has been certified by the Government Auditor, the University shall, if necessary, subscribe from its General Funds such amount as is required to make the amount available for distribution equivalent to the liabilities to the subscribers. If the Government Auditor certified that the amount standing to the credit of the Fund is in excess of the liabilities, and amount equal to the amount of the excess balance shall be transferred from the Provident Fund to the General Funds of the University.

(25) Subject to the consent of the Syndicate and the subscriber concerned in each case, this Statute shall apply to the staff.

(26) Subject to the consent of the Syndicate and the subscriber concerned in each case employees migrating to this University from the other recognised University shall be permitted to transfer the accumulation in his Provident Fund Account from the latter University to this University and interest shall be allowed on the amount transferred at the rate payable in paragraph (5) from the date on which any such amount shall be placed at the disposal of this University;

Provided that for the purpose of paragraph (1) the period of his service in this University shall be counted from the date of his joining the University.

(27) All questions of interpretation of this Statute shall be decided by Syndicate whose decision shall be final.

27. Gratuity :

(1) Subject to the provisions of paragraph (2) a gratuity at the rate of one month's pay for each complete year of active service shall be paid to a whole-time M.L.S.S. of the University on retirement or resignation after approved service on to his nominee or nominees in case of his death after approved service. The monthly pay shall for this purpose be the average pay for the year preceding retirement or resignation or death. The term "average pay" means the average of full pay drawn for twelve months prior to retirement or death, the period passed on leave with pay less than full pay or without pay or on suspension being disregarded in the calculation of average pay.

(2) (a) The gratuity may be paid in lump sum or in instalments as the Vice-Chancellor may decide in each case.

(b) The gratuity shall be payable only:-

- (i) when a whole time M.L.S.S. has completed twenty years' active service;
- (ii) when a whole time M.L.S.S. has completed twelve years' active service and is not less than 55 years of age; and

(iii) when a whole time M.L.S.S. dies after completing active service of not less than three years.

(3) Notwithstanding the provision of paragraph (2) the Syndicate may sanction a special gratuity, as it may decide, up to the limit admissible under paragraph (i) when an M.L.S.S. dies or meets with an accident while discharging his duties or disabled and on that account is discharged from the service.

Provided that for the purpose of this Statute the expression 'active service' shall include besides the time spent on duty, the period or periods of leave on full pay and the following categories of M.L.S.S. shall be regarded as whole - time M.L.S.S.:-

- (a) The Jamadars or Head Bearers;
- (b) Sorters;
- (c) Daftries;
- (d) Chaprasies, Orderlies, Peons and Bearers;
- (e) Darwans and Chaukidars;
- (f) Firemen;
- (g) Bell-men;
- (h) Goalas;
- (i) such other employees as the Syndicate may from time to time include.

(4) Each whole - time M.L.S.S. shall on completion of the ninth year of his service in the University be called upon by the Registrar to furnish a declaration in such form as may be prescribed by the Syndicate, showing how, in the event of his death prior to retirement or resignation he wishes the full amount of his gratuity of which he would have been entitled under paragraph (2) on the day of his death, to be disposed. The amount of gratuity shall be paid by the Registrar in accordance with the declaration.

(5) Any declaration submitted by an M.L.S.S. is revocable at any time. A fresh declaration shall be operative only on being received by the Registrar, prior to the death of an M.L.S.S. On an M.L.S.S. marriage or remarriage any declaration already submitted shall forthwith become null and void, and unless a revised declaration is received, the amount of his gratuity shall be distributed as laid down under paragraph (6). If minors are nominated in a declaration the person or persons to whom sums intended for their benefit are to be paid, should be stated in it.

(6) When a whole -time M.L.S.S. leaves a family but no declaration in favour of any member or members of the family or anybody else has been received from him, the amount shall be distributed only to the following survivors of his family namely :-

- (i) widow or widows,
- (ii) unmarried daughters and minor sons.

The division among the persons entitled as above shall be made in equal shares.

(7) Before payment of the gratuity money the Registrar shall cause an enquiry to be made in the manner he thinks necessary to ascertain the survivors as above, and in the absence of mother as to the proper person to receive payment of any sum due to a minor on this behalf, the decision of the Registrar in the matter shall be final.

(8) if the registrar receives notice that a Will purporting disposal of his gratuity has been left by a deceased M.L.S.S. entitled to gratuity but who has left no declaration, he shall, before making any payment, refer the matter to the Syndicate for decision and the decision of the Syndicate shall be final.

(9) The University shall not be bound by or recognize any assignment or encumbrance executed or attempted to be created which effects the disposal as prescribed by the Statute of the gratuity due to an M.L.S.S. who dies before retirement or before receiving payment of the same after retirement. The amount of gratuity shall be paid in accordance with the declaration.

28A¹. Officiating members of any authority or other body of the University :

If a teacher or an officer of the University who is an *ex-officio* member of any authority or other body of the University takes leave and another person is appointed to officiate in his /her place, such officiating person shall be deemed to be member of such Authority or body during the period of such absence of leave in place of the permanent incumbent of such office. For the purpose of this paragraph, a Warden -in-Charge/House Tutor-in-Charge shall not be regarded as an officiating Provost unless specially appointed as such.

B². Filling of Vacancies/casual vacancies of the members of any authority or other body of the University: (1)³

If a teacher appointed Chairman of a Department or Provost of a Hall or if a teacher or an officer appointed a member of any Authority or other body of the University takes leave for a period exceeding 90 days or a period equal to/more than the residue of his/her term, the membership of such teacher or officer shall cease, and he/she may be replaced by another teacher or officer, as the case may be, appointed in his/her place for a new term.

1 : As inserted and renumbered vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolution dated 23.6.90.

2 : As amended and renumbered vide Syndicate resolutions dated 15.5.90 & 11.8.90 and approved vide Senate resolutions dated 23.6.90 (Before amendment sec. 28(1) (now 28A) may be seen at Appendix-1).

3 : As amended, renumbered and inserted vide Syndicate resolutions dated 15.5.90 and 11.8.90 and approved vide Senate resolutions dated 23.6.90 (Before amendment sec. 28 (2) (now sec. 28B) may be seen at Appendix-1)

(2)¹ If a teacher is elected Dean of a Faculty or if a teacher or an officer of the University who is nominated or elected a member of any authority or other body of the University, other than that of the Senate, takes leave of any kind for a period exceeding 180 days or a period equal to/more than the residue of his/her term, the membership of such teacher or officer shall cease, and the vacancy shall be filled, as soon as may be, by the person or body who nominated or elected the teacher or officer whose place has become vacant and the teacher or officer nominated or elected to the casual vacancy shall be a member of such Authority or body for the residue of the term for which the person whose place he/she fills would have been a member.

Provided that a person nominated or appointed by the Chancellor to be a member of any Authority or other body of the University shall continue to be a member of such Authority or other body when on leave.

29. Benevolent Fund :

(1) The University shall establish a "Jahangirnagar University Employees Benevolent Fund," hereinafter referred to as the Fund, for the benefit and interest of the employees of the University in the manner hereinafter specified.

(2) All regular employees of the University other than-

- (i)² a) the employees except teachers, who are over the age of 60 years (end of the session) when appointed;
- b) All teachers who are over the age of 65 years (end of the session) when appointed;
- (ii) the part-time employees;
- (iii) the persons who are on deputation from the Government shall subscribe every month to the Fund except when on leave without pay.

(3)³ A sum equal to 1% of the basic pay of all the regular employees of the University shall be deducted every month and credited to the Fund

(4) The Fund shall consist of -

- (i) all sums deducted from the monthly pay bills of the employees as subscription to the Fund;
- (ii) any grant made by the University towards the Fund;
- (iii) any grant made by the Government to the Fund;

1 : As amended, renumbered and inserted vide Syndicate resolution dated 15.5.90 and 11.8.90 and approved vide senate resolution dated 23.6.90 (Before amendment sec. 28(2) (now sec. 28B) may be seen at Appendix-1).

2: As amended and renumbered vide Syndicate resolution dated 18.04.2004 and approved vide senate resolution dated 29.6.2004 (Before amendment see 29(2)(i)(now sec 29(2)(i)a) and 29(2)(i)b) may be seen at appendix-1)

3 : As amended vide Syndicate resolution dated 12.08.1995 and approved vide Senate resolution dated 28.12.1995 (Before amendment sec. 29(3) may be seen at Appendix-1).

- (iv) any donation made by an outside organisation or individual or institution towards the Fund; and
- (v) all income, profits and interests from investments made out of the money of the Fund;

(5) An Account in the name of the Fund shall be opened in the Jahangirnagar University Campus Branch of the Agrani Bank and all money credited in the Fund shall be deposited to that account at beginning of each month.

(6) Any cash balance in the Fund Account in excess of the minimum amount which may be required for payment from this fund as determined by the Treasurer shall be invested in such securities as the Board of Trustees may determine. The investment of the Fund shall be jointly held by the Treasurer and the Vice-Chancellor.

(7) Separate ledgers and other accounts of the Fund shall be kept by the Comptroller of the University in the form as approved by the Treasurer. The fund Account shall be audited annually by a Government Auditor together with other accounts of the University. This fund shall come under the purview of the Pre-Audit of the University.

(8)¹ Fund shall be administered by a Board of Trustees consisting of ---

- (i) Treasurer of the University who shall be the Chairman of the Board;
- (ii) One member of the Syndicate to be nominated by the Vice-Chancellor;
- (iii) President of the University Teachers' Association;
- (iv) President of the University Officers' Association;
- (v) President of the University Class III Employees' Association;
- (vi) President of the University Class IV Employees' Union;
- (vii) Registrar of the University and
- (viii) Comptroller who shall act as Member-Secretary.

(9) The Board of Trustees shall have the power to settle the claims for benevolent grants, to sanction grant from the Fund to the employees or their families in accordance with the provisions of the Act, to do or cause to be done all acts and things necessary for proper administration and management of moneys or properties in the fund and to sanction expenditure in connection with the administration and management of the fund. The meetings of the Board of Trustees shall be held at such time and place as may be determined by the chairman. Three members present in the meeting shall form the quorum.

(10) The Fund shall grant financial assistance to-----

1 : As amended and remembered vide Syndicate resolution dated 12.08.1995 and approved vide senate resolution dated 28.12.1995 (Before amendment sec. 29(8) may be seen at Appendix-1).

- (a) the families of those University employees who have been killed during the period from March to December, 1971, in such manner and form as the Board of Trustees may determine;
- (b)¹ the employees or, in the event of their death, their families who are declared by the University Chief Medical Officer to have been completely incapacitated physically or medically to discharge the duties of their employment and are for that reason removed from their services or die during the continuance of their employment or if they have retired from services within the prescribed period before attaining the age of 60 years (end of the session) except teachers and age of 65 years (end of the session) in case of teachers, in such form and manner as the Board of Trustees may determine. Financial assistance from the Fund shall be for a period of 10 years or up to the date of which the employee except teacher, attains or might have, if he were alive, attained the age of 60 years (end of the session) and in case of teachers 65 years (end of the session), whichever is earlier:

Provided that in the case of an employee who dies after having drawn financial assistance from the Fund under this sub-paragraph the said period of 10 years shall be reckoned from the date from which he began drawing such grant. On the death of an employee, the financial assistance from the fund shall be paid to such member of his family as he might have nominated in accordance with the rules; and in absence of nomination, the financial assistance shall be paid to such member of his family as the Board of Trustees may determine;

- (c) the Fund may also be utilized for such other common benefits of the employees as the Board of Trustees may determine.

30.² Vacation and leave of Treasurer, Pro-Vice-chancellor and Vice-chancellor:

(1) The vacation and leave of the Treasurer shall be determined as follows:---

- (a) the Treasurer shall enjoy in each academic year vacation of two months to be taken during the long vacation and all University holidays;
- (b) if he is re-appointed as from the termination of his first term of office, the Treasurer shall be regarded as having earned in respect of that period one month's leave for each completed years of service;

1: As amended vide Syndicate resolution dated 18.04.2004 and approved vide senate resolution date 29.06.2004. (Before amendment sec 29.(10)(b) may be at appendix-1)

2: A amended vide Syndicate resolution dated 08.06.1997 and approved vide senate resolution dated 26.06.1997 (Before amendment sec. 30 may be seen at appendix-1)

- (c) leave other than casual or medical leave shall be granted to the Treasurer by the Chancellor after report from the Syndicate and shall be either prefixable or affixable to any vacation or holiday permissible to the Treasurer;
- (d) the chancellor shall be empowered on the recommendation of the syndicate to grant leave to the Treasurer in case of urgent private necessity, at any time during his tenure of office for period not exceeding one month for every completed year of service and such leave shall be deducted from any leave to which he may be entitled under clause (b);
- (e) the treasurer shall be entitled to casual leave not exceeding ten days in any one year, to be granted by the Syndicate;
- (f) the medical leave of the Treasurer shall be granted in the following manner:-
 - (i) medical leave shall be granted to the Treasurer by the Syndicate on a certificate from a Medical Officer approved by the Syndicate;
 - (ii) the Treasurer shall be entitled at any time during the tenure of his office, to medical leave of a duration not exceeding one month for each completed year of service and such leave, if taken, shall be debited to any leave to which he may be entitled under clause(b);
 - (iii) the medical leave of the treasurer shall be prefixable or affixable to a vacation or other holidays or other leave;
- (g) the Treasurer shall not receive his remuneration in respect of any continuous period of leave or of leave combined with vacation, exceeding eight months in all.

(2) The vacations and leave of the Vice-Chancellor shall be determined as follows:-

- (i) the Vice-chancellor shall enjoy in each academic year vacation of two months to be taken during the long vacation and all University holidays;
- (ii) if he is re-appointed as from the termination of his first term of office, the Vice-Chancellor shall be regarded as having earned in respect of that period one months leave on full pay for each completed year of service; and he shall further be credited as from the expiry of his first term of office with one month's leave for each further completed year of service, such leave to be taken at any in accordance with the terms of clause(iii);

Provided that no leave shall be admissible as leave preparatory to retirement;

- (iii) leave other than casual or medical leave shall be granted to the Vice-Chancellor by the Chancellor after report from the Syndicate and shall be either prefixable or affixable to any vacation or holiday permissible to the Vice-Chancellor, provided, however, that if any vacation which would be permissible to the Vice-Chancellor if he were on active duty, falls between two periods of leave, when either (1) the commencement of the first period of leave, takes place not more than seven days before the vacation or (2) the end of the second period of leave takes place not more than seven days after than vacation, the Syndicate may, in special circumstances, grant full pay in respect of such vacation;
- (iv) the Chancellor shall be empowered to grant leave to the Vice-Chancellor on full pay in case of urgent private necessity, at any time during his tenure of office for a period not exceeding one month for every completed year of service and such leave to which he may be entitled under clause (ii);
- (v) the Vice-Chancellor shall be entitled to casual leave not exceeding ten days in any one year, to be granted by the Syndicate;
- (vi) the medical leave of the Vice-Chancellor shall be granted in the following manner:-
 - (a) medical leave shall be granted to the Vice-Chancellor by the Syndicate on a certificate from a Medical Officer approved by the Syndicate;
 - (b) the Vice-Chancellor shall be entitled, at any time during the tenure of his office, to medical leave of full pay of a duration not exceeding one month for each completed year of service and such leave, if taken shall be debited to any leave to which he may be entitled under clause(ii); when medical leave of full pay has been exhausted, any further medical leave shall be granted by the Syndicate for a period not exceeding six months on half pay and for a further period of three months on quarter pay. Medical leave on half pay or quarter pay shall be counted as special medical leave and the total amount of such special medical leave shall not exceed six calendar months in all during the first term of office. No medical leave shall be admissible as leave preparatory to retirement;
 - (c) the medical leave of the Vice-Chancellor shall be prefixable or affixable to a vacation or other holidays or other leave;
- (vii) the Vice-Chancellor shall not receive full pay in respect of any continuous period of leave or of leave combined with vacation exceeding eight months in all.

The Vice-Chancellor shall be required to become a member of the Provident Fund established by the University on the same terms as other officers of the University unless he be a Government officer.

(3)¹ The Vacations and leave of the Pro-Vice-Chancellor shall be determined as follows :

- (i) the Pro-Vice-Chancellor shall enjoy in each academic year vacation of two months to be taken during the long vacation and all University holidays;
- (ii) If he is re-appointed as from the termination of his first term of office, the Pro-Vice-Chancellor shall be regarded as having earned in respect of that period one months leave on full pay for each completed year of service, and he shall further be credited as from the expiry of his first term of office with one month's leave for each further completed year of service, such leave to be taken at any time in accordance with the terms of clause (iii):
Provided that no leave shall be admissible as leave preparatory to retirement;
- (iii) leave other than casual or medical leave shall be granted to the Pro-Vice-Chancellor by the Chancellor after report from the Syndicate and shall be either prefixable or affixable to any vacation or holiday permissible to the Pro-Vice-Chancellor, provided, however, that if any vacation which would be permissible to the Pro-Vice Chancellor if he were on active duty, falls between two periods of leave, when either (1) the commencement of the first period of leave, takes place not more than seven days before the vacation or (2) the end of the second period of leave takes place not more than seven days after than vacation, the Syndicate may, in special circumstances, grant full pay in respect of such vacation;
- (iv) the Chancellor shall be empowered to grant leave to the Pro-Vice-Chancellor on full pay in case of urgent private necessity, at any time during his tenure of office for a period not exceeding one month for every completed year of service and such leave to which he may be entitled under clause (ii);
- (v) the Pro-Vice-Chancellor shall be entitled to casual leave not exceeding ten days in any one year, to be granted by the Syndicate;
- (vi) the medical leave of the Pro-Vice-Chancellor shall be granted in the following manner :-

1 : As inserted vide Syndicate resolution dated 08.06.97 and approved vide Senate resolution dated 26.06.97

- (a) medical leave shall be granted to the Pro-Vice Chancellor by the Syndicate on a certificate from a Medical Officer approved by the Syndicate;
- (b) the Pro-Vice-Chancellor shall be entitled, at any time during the tenure of his office, to medical leave of full pay of a duration not exceeding one month for each completed year of service and such leave, if taken shall be debited to any leave to which he may be entitled under clause (ii) when medical leave of full pay has been exhausted, any further medical leave shall be granted by the Syndicate for a period not exceeding six months on half pay and for a further period of three months on quarter pay. Medical leave on half pay or quarter pay shall be counted as special medical leave and the total amount of such special medical leave shall not exceed six calendar months in all during the first term of office. No medical leave shall be admissible as leave preparatory to retirement;
- (c) the medical leave of the Pro-Vice-Chancellor shall be prefixable or affixable to a vacation or other holidays or other leave;
- (vii) the Pro-Vice-Chancellor shall not receive full pay in respect of any continuous period of leave or of leave combined with vacation exceeding eight months in all.

The Pro-Vice-Chancellor shall be required to become a member of the Provident Fund established by the University on the same terms as other officers of the University unless he be a government officer.

(4) Any question as to the interpretation of this Statute shall be referred to the Chancellor after report from the Syndicate and the decision of the Chancellor there on shall be final.

31¹. In addition to Officers mentioned in sec.9 of the Jahangirnagar University Act.1973, there shall be the following officers of the University:

- (i) The Chief Medical Officer;
- (ii)² The Director, Public Relations;
- (iii) The Director of Physical Education.
- (iv)³ Controller of Examinations.

S.M. RAHMAN
Secretary

1 : As inserted vide Syndicate resolution dated 1.6.91 and approved vide Senate resolution dated 21.6.91.

2 : As amended vide Syndicate resolution dated 15.07.2000 and approved vide senate resolution dated 29.06.2001 (Before amendment sec. 31(ii) may be seen at Appendix-1).

3 : As inserted vide Syndicate resolution dated 22.05.2004 and approved vide senate resolution dated 29.06.2004.

APPENDIX-1

THE SCHEDULE

The First Statutes of the University

Before amendment :

- Sec. 1 (b) : "Authorities", "Officers", "Professors", "Associate Professors", "Assistant Professors", Lecturers, "Teachers", "Wardens", "Clerical staff", and "Registered Graduates" mean respectively Authorities, Officers, Professors, Associate Professors, Assistant Professors, Lecturers, Teachers, Wardens, Clerical Staff and Registered Graduates of the University;
- Sec. (1) (c) : "Section" means a section of the Act.
- Sec. 6 (ii) : the Professors and Heads of the Department Comprised in the Faculty;
- Sec. 6 (iii) : Other teachers of the Faculty-one-third *ex-officio* members to be elected every two years by the teachers of the Faculty concerned;
- Sec. 6 (v) : Such other persons as may be appointed to the Faculty by the Academic Council on account of their possessing expert knowledge in a subject or subjects assigned to the Faculty:
Provided that teachers appointed as such shall hold office only so long within the aforesaid periods as they continue to be teachers of the university and are not enjoying leave for a period exceeding three months:
Provided further that if a teacher be granted leave by the University for a period exceeding three months, he may be replaced by another teacher elected in his place.
- Sec. 9 (1) : The Chairman of a Department shall be appointed by the Vice-Chancellor for a period of three years from among the teachers, not below the rank of an Assistant Professor of the Department by rotation in order of seniority.
Explanation :- For the purpose of this paragraph seniority means seniority in rank and status and not seniority in age or length of service only and when two persons are of equal rank and status the seniority between them shall be determined with reference to the length of service in the same rank and status; and the rotation shall begin with the seniormost teacher of the highest category for the time being available.

- Sec. 9 (1) (iii): In case of casual vacancy arising out of leave, the Vice-Chancellor shall appoint the seniormost teacher for the time being available as officiating Chairman for the period of leave.
- Sec. 9 (2) : The Head of Department shall, subjects to such directions as may be given by the Vice-Chancellor from time to time, be responsible to the Dean for the organization of the teaching in that Department.
- Sec. 11 (1) : A Committee of Courses shall be constituted in December for the following calendar year by the appropriate Faculty for each subject or group of subjects which, in the opinion of the Faculty, should be placed under the control of one Committee.
- Sec. 17 (1) : All graduates of the University, at the time of receiving their degrees, shall have to pay a certain fee which shall be fixed by the University Ordinances and their names shall be enrolled in the register of Registered Graduates after three years of their graduation:
Provided that for five years, after the establishment of the University, graduates of other Universities of not less than ten years' standing may, on payment of the same fees, be registered as graduates on obtaining addendum degrees which the University shall confer for this purpose alone during this period.
- Sec 17 (2) : A person applying under paragraph (1) shall be enrolled as a Registered Graduate on payment of the registration fee with effect from the date of payment and shall continue to be so enrolled until his name is removed from the Register of Registered Graduates.
- Sec. 17 (3) (i): When a Registered Graduate has paid the annual fee for ten continuous years including the first year of registration, he shall be entitled to be enrolled thereafter as Registered Graduate, until his death or resignation without payment of any further fee;
- Sec. 17 (3) (ii) : a Registered Graduate may, at any time after being registered as aforesaid, compound for the annual payment of fees by paying the sum of taka one hundred only, and from the date of such payment shall continue to enjoy the privileges of a Registered Graduate, until his death or resignation without payment of any further fees; and
- Sec. 17 (4) : All disputes relating to compliance with the provisions of this Act, Statutes and University Ordinances regarding registration of Graduates shall be decided by the Chancellor.
- Sec 17 (5) : If a Registered Graduate who is liable to pay the annual fee fails to pay the fee during any academic year, his name shall be removed from the Register of Registered Graduates;

- Provided that he shall be readmitted in any subsequent academic year as a Registered Graduate if he pays all arrears of fees up to the year of readmission.
- Sec. 18 (ii) : two members nominated by the Chancellor; and
- Sec. 18 (iii) : three experts of whom at least one must be an external expert nominated by the Syndicate.
- Sec. 19 (1) (i): The Vice-Chancellor ----- Chairman.
- Sec. 19 (1) (ii): the Head of the Department concerned; and
- Sec. 19 (1) (iii): one expert to be nominated by the Syndicate.
- Sec. 20 : Increments and Promotions :** Increments and promotions of teachers shall be given in recognition of achievements and shall not be granted automatically on the basis of seniority only and no teacher of the University shall be given more than one assignments in the University conferring monetary benefits to the assignees.
- Sec. 22 (ii) : two members of Academic Council to be elected by the Academic Council;
- Sec.22 (iii) : two members of the Syndicate to be selected by the Syndicate; and
- Sec.22 (iv) : two persons to be appointed by the Chancellor.
- Sec.24 (ii) : one person to be appointed by the Chancellor.
- Sec.25 : Appointment of Medical Officer :** The Medical Officer of the University shall be appointed by the Syndicate on the recommendation of a Selection Committee consisting of-
- Sec.25 (iv) : one person to be nominated by the Chancellor.
- Sec.28 (1) :
- (now Sec.28A) If a teacher or an officer of the University who is an ex-officio member of any Authority or other body of the University takes leave and another person is appointed to officiate in his place, such officiating person shall be deemed to be a member of such Authority or body during the period of such absence of leave in place of the permanent incumbent of such office. If no one is appointed to officiate in place of such teacher or officer, he shall continue as a member of such Authority or body for a period of six weeks only. For the purpose of this paragraph a Warden-in-charge shall not be regarded as an officiating Provost unless specially appointed as such.
- Sec.28 (2)
- (now Sec.28B): If a teacher or an officer of the University who is appointed by name to be a member of any Authority or other body of the University takes leave for a period exceeding 90 days, the

membership of such teacher or officer shall cease. If the period of leave does not exceed 90 days he shall continue to be a member of such Authority or body.

Provided that a Principal nominated by the Chancellor to be a member of the Syndicate shall continue to be a member of the Syndicate when on leave.

Sec.29 (2) (i) : the persons who are over the age of 60 years when appointed;

{now sec. 29(2) (i)a}

and sec. 29 (2) (i) (b)}

Sec.29 (3) : A sum equal to 1% of the basic pay of the teachers and officers and a sum equal to $\frac{1}{4}$ % of the basic pay of the class III employees and a sum equal to 25 paise from the monthly pay of the class IV employees shall be deducted every month and credited to the Fund.

Sec.29(8) : Fund shall be administered by a Board of Trustees consisting of -

- (i) Treasurer of the University who shall be the Chairman of the Board;
- (ii) One member of the Syndicate to be nominated by the Vice-Chancellor;
- (iii) President of the University Teacher's Association;
- (iv) President of the University Low-paid Employees Union;
- (v) President of the University Officers' Association;
- (vi) Registrar of the University; &
- (vii) Comptroller who shall act as Member-Secretary.

Sec.29 (10) (b) : the employees or in the event of their death, their families who are declared by the University Chief Medical Officer to have been completely incapacitated physically and medically to discharge the duties of their employment and are for that reason removed from their services or dies during the continuance of their employment or if they have retired from services within the prescribed period before attaining the age of 60 years in such form and manner as the Board of Trustees may determine. Financial assistance from the Fund shall be for a period of 10 years or up to the date of which the employee attains or might have, if he were alive, attained the age of 60 years, whichever is earlier:

Sec.30 : Vacation and leave of Treasurer and Vice-Chancellor:

Sec.31 (ii) : The Public Relations Officer;

THE SECOND STATUTES OF THE UNIVERISTY

Statutes¹ regarding Employees' Pension/Gratuity

1. Application : These statutes shall apply to every employee of the University except:-

- (i) Persons who are in receipt of pension from the Government or any other organization;
- (ii) Part-time employees;
- (iii) Persons who are on deputation from the Government or any other organization ;
- (iv) Persons appointed on a purely temporary basis for a period not exceeding six months;
- (v) Persons appointed against leave vacancies;
- (vi) persons appointed in different research/survey project/bureaus/ centers and any other establishments of a purely temporary nature.

2. Commencement : These statutes shall come into effect from the 1st July, 1974 provided that the pension/Gratuity benefits under these statutes shall be applicable to the existing employees as on the 30th June, 1974 from the date of their joining the University if they opt for these benefits and surrender the accumulation of the University's contribution plus the accrued interest on the University's contribution in their provided Fund Account as constituted under section 26 of the 1st statutes of the Jahangirnagar University Act No .XXXIV of 1973 as on the 1st July, 1974 to the University:

Provided that the employees who opted for contributory provident Fund at the initial stage of starting pension statutes may subsequently be allowed to opt for pension in lieu of contributory Provident Fund on surrender of the accumulation of the University's contribution plus the accrued interest on the University's contribution in their Provident Fund Account.

Provided further that the employees who will be allowed to opt for pension on subsequent dates shall be members of the Non-contributory Provident Fund from the 1st July, 1974.

In lieu of the University's Contribution to the Provident Fund Account of the employees of the University, as constituted under section 26 of the 1st statutes of the Jahangirnagar University Act No. XXXIV of 1973, the University shall pay gratuity or pension to the employees of the University as applicable under these statutes.

3. Gratuity : If an employee of the University retires, resigns or is selected for discharge owing to abolition of his post, or dies after completing a qualifying

1 : As proposed vide Syndicate resolution dated 31.5.82 and approved vide Senate resolution dated 29.6.82.

service of 5 years but less than 10 years he or his family in case of his death may be granted a gratuity not exceeding one month's last emoluments drawn by him for each completed year of qualifying service.

4. Pension : If any employee of the University retires, resigns or is selected for discharge, or dies after completing qualifying service of 10 years or more, pension shall be paid to him or his family in case of his death at the rates as may be prescribed by the Government from time to time (As per annexure ---A).

5. Invalid Pension : If any employee of the University, in the opinion of the Syndicate, is disabled permanently due to bodily or mental infirmity while in the service of the University, he or his family in case of his death, shall be entitled to the usual gratuity or pension benefits as per sections 3 and 4 above.

6. Family Pension :

- i) In the event of death of an employee before retirement but after completion of a qualifying service of 10 years or more his family/nominee will get the pension for a period of 15 years at the normal rate of pension as per section 4.
- ii) In the event of the death of an employee after retirement, but before the expiry of 10 years after retirement, his family will be entitled to the benefit of pension as per section 4 above for the unexpired portion of the period of 15 years counted from the date of retirement of the employee.

7. Surrender of Pension : Every employee of the University who has rendered qualifying service for a period of ten years or more and is eligible for a pension shall have the right under these Statutes to opt for a lump sum benefit according to the rates as may be prescribed by the Government from time to time by surrendering upto a maximum of one-half of the amount of the pension admissible to him under these Statutes.

8. Revocation of the surrender of Pension : Any option for the surrender of pension under section 7 above may be revoked at any time before retirement in writing to the University authority.

9. Definition of Family : Family means ----

- i) Wife or wives of a male University employee;
- ii) Husband in the case of a female University employee;
- iii) Children of the University employee; and
- iv) Widow or widows and children of a deceased son of a University employee.

Provided that the Syndicate may in special cases, accept any other person not falling under any of the categories (i) - (iv) above as a member of the family of a University employee.

10. Qualifying Service : Qualifying service means the period of service beginning from the date of joining the University in full time paid post by an

employee and ending with date of termination of his service caused by retirement, resignation, removal or death.

Provided that if a person prior to his joining the University has served the Government of Bangladesh, Central/Provincial Govt. of erst-while Pakistan, any recognised University or educational institution in Bangladesh not below the status of a Degree College or any recognised autonomous or semi-autonomous organisation or corporation, his past service will be counted towards qualifying service upto a maximum period of 10 years upon his contribution to the University of 10% of his total basic salary for the period of his past services immediately preceding the date of joining the University disregarding any interruption in the continuity of service and regardless of the number of institutions/offices served as specified before but not exceeding 10 years.

Provided that past services upto the maximum of 15 years will be counted towards qualifying service in case of employees who join the University during the 1st 15 years of its establishment i.e. from 20.8.70 to 19.8.85 upon contribution to the University 10% of basic salary drawn for the period of such past services.

Provided further that if an employee of the University served or serves on deputation or with leave from the University, the Government of the people's Republic of Bangladesh or the Central Provincial Government of erst-while Pakistan or any recognised University or educational institution not below that status of a Degree college in or outside Bangladesh, or any other recognised autonomous or semi-autonomous organisation or corporation, the full period of his service with the said bodies, or such portion thereof immediately preceding the date of his returning to University service as he may desire, as the case may be, shall count towards qualifying service if he pays to the University 10% of the salary drawn by him for the period from the said bodies or 12% of the salary that he would have drawn at the University during the same period of service but for his deputation/leave.

Provided further that if an employee of the University, having served the University for a continuous period of not less than 10 years, resigned from the University service before these Statutes came into force and has served the Government of the Peoples Republic of Bangladesh, or any recognised University or educational institution not below the status of a Degree college in or outside Bangladesh or any other recognised Autonomous or Semi-Autonomous Organisation or Corporation and then again joins the University and served it till his retirement, his past service in the University shall, notwithstanding the resignation, be counted towards qualifying service upto a maximum period of 10 years immediately preceding his resignation upon his depositing with the University the amount which he has drawn as the accumulation of his contribution as well as the University's contribution towards his provident fund and accrued interest thereon for the period, together with interest thereon from the date of his withdrawal of the Provident Fund money to the date of his refund of the same to the University, calculated at the Bank rate/rates prevailing at the time.

11. Emolument : For the purposes of these statutes, the term "emoluments" shall have the same meaning as may be assigned to it by the Government of the Peoples' Republic of Bangladesh from time to time.

A deficiency of six months or less in the qualifying services of a University employee shall be deemed to have been condoned. A deficiency of more than six months but not exceeding a year may be condoned if the University employee dies in service or retires under circumstances beyond his control, such as invalidation or abolition of his post and if, but for such contingency, he would have completed another year of qualifying service. A deficiency of more than one full year shall not be condoned.

12. Pension on Dismissal : No pension shall be granted to a University employee dismissed from service, unless otherwise decided by the Syndicate in special cases.

13. Entitlement to Retiring Pension : Every employee of the University entitled to a pension or gratuity under these statutes shall normally have the right to retire after completing 25 years of qualifying service provided that the Syndicate may in any special case on the ground of essential service require an employee to complete his service up to the age of superannuation.

14. Retirement : (i)¹ All employees of the University except teachers, shall retire at the end of the session in which they attain the age of 60 years, subject to their right of retirement after completing 25 years of qualifying service as provided in Section 13 above.

(ii)² All teachers of the University shall retire at the end of the session in which they attain the age of 65 years, subject to their right of retirement after completing 25 years of qualifying service as provided in section 13 above.

or

(ii)³ Teachers of the University may retire at the end of any session between the age of 60 (sixty) and 64 (sixty four) years, subject to their right of retirement after completing 25 years of qualifying service as provided in section 13 above.

However, if a teacher after retirement at the end of any session between the age of 60 (sixty) and 64 (sixty four) years, wishes to get re-employment on contract basis, the Syndicate shall grant re-employment beyond this age, subject to the following conditions:

- (a) extension shall be granted on the basis of 'yearly contract' in the service of this University with all fringe benefits as admissible under rules;
- (b) no extension shall be granted beyond the session in which he/she attains the age of 65 (sixty five) years;

1, 2 : As amended and renumbered vide syndicate resolution dated 11.06.1997 and approved vide Senate resolution 26.06.1997

3 : As inserted vide Syndicate resolution dated 16.05.2000 and approved vide Senate resolution dated 30.06.2000.

3 : As again amended vide syndicate resolution dated 31.05.2005 and approved vide senate resolution dated 28.06.2005

- (c) no extension shall be granted except on a certificate of physical and mental fitness by the medical authority determined by the Syndicate.

15. Nomination : Every employee of the University entitled to a gratuity or pension under these statutes shall be required to file a declaration to the University authority forthwith after promulgation of the rules or on new appointment as the case may be in the following proforma.

Nomination for Pension and Gratuity

Named address of the nominee	Relationship with the University employee	Age	Share of gratuity/pension payable to each	Contingencies on the happening of which nomination shall become invalid	Name & address & relationship, if any, to whom the right conferred by the nominee shall pass in the event of nominee predeceasing the University employee.
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Witnesses :

1.
2.
3.

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Signature of the University employee
Designation
Department

16. Payment of Pension/Gratuity : The payment of pension/gratuity under these Statutes will be made according to Ordinances and Regulations as may be made by the University from time to time.

17. General Provident Fund : The University shall establish a General (non-contributory) Provident Fund for its employees and frame regulations and ordinances for the operation of the General (non-contributory) Provident Fund. The contribution of the existing employees of the University as on the 30th June, 1974 who opt for pension/gratuity under these Statutes, in their provident fund Account as constituted under section 26 of the First Statutes under the Jahangirnagar University Act, 1973 and the accrued interest thereon, shall be credited to their General (noncontributory) Provident Fund.

Annexure - A
Pension Table¹ for calculation Pension of Employees of
The University

1. Completed year of qualifying service	Scale of the pension expressed as percentage of emoluments
10	32
11	35
12	38
13	42
14	45
15	48
16	51
17	54
18	58
19	61
20	64
21	67
22	70
23	74
24	77
25 and above	80

2. In the case of University employee who has rendered qualifying service for 10 years or more surrendered portion of the pension will be paid in the following manner :-

- (i) 50% of the gross pension will be payable to him on retirement or to his/her family in the event of his/her death calculated at the following Government rates for each taka of his/her pension surrendered :-

If qualifying service is 10 years or more but less than 15 years.	Tk. 230.00
If qualifying service is 15 years or more but less than 20 years.	Tk. 215.00
If qualifying service is 20 years or more.	Tk. 200.00

3. Pension will be calculated according to the pension table inforce in Government.

1. This table is subject to amendment by Govt. from time to time. 1st amendment vide Govt. Memo No. MFP (FD) Regn-1/3p-22/82/147 dt. 21.12.82 and Latest amendment vide Govt. Memo No. অম(বিধি-১) তপি-২৮/৮৫/১০৬ তার ৪-১১-৮৯ has been incorporated in this table.